



- viii. Financial Statement of Extraclassroom Activity Fund 10/1/22-10/31/22
- ix. Capital Project Bank Account Reconciliation 10/31/22
- x. Debt Service Bank Account Reconciliation 10/31/22
- xi. Payroll Bank Account Reconciliation 10/31/22
- xii. Cafeteria Profit & Loss Statement July 2022 - October 2022
- xiii. Revenue Status Report School Lunch Fund 10/31/22
- xiv. Revenue Status Report General Fund 10/31/22
- xv. Revenue Status Report Special Aid Fund 10/31/22
- xvi. Budget Status Report School Lunch Fund 10/31/22
- xvii. Budget Status Report General Fund 10/31/22
- xviii. Budget Status Report Special Aid Fund 10/31/22
- xix. Budgetary Transfer Report 10/1/22 - 10/31/22
- xx. 2022-23 Cash Flow Report October 2022
- xxi. Claims Audit Report October 2022

Motion: Sue Russell    Second: Sarah Kullman    Yes: 4 No: 0 Abstain: 0    Accept

**8. CSE Recommendations**

- a. Accept and approve the following CSE recommendation for student #2831, 1059, 12549, 8794, 2868, 740, 12608, 002-18-19, 1190, 772, 735, 12553 and 1284.

Motion: Sue Russell    Second: Sarah Kullman    Yes: 4 No: 0 Abstain: 0    Accept

**9. Action Items - Consent Agenda**

- a. Approve the Intermunicipal Agreement Between Essex County and the Boquet Valley Central School District for the purpose of authorizing the Essex County Treasurer's Office to be the sole and exclusive authority to collect the 2022-2023 Boquet Valley Central School District taxes for the sum of \$2.00 per parcel within the boundaries of the BVCS D as determined by the total number of tax bills prepared by the Essex County Real Property Tax Services and billed to the BVCS D for the 2022/2023 taxes. The total number of bills is 3,715.
- b. Approve the agreement between the Substance Abuse Prevention Team of Essex County, Inc. and the Boquet Valley Central School District for the purpose of providing Prevention Education Services within the school (LVC and MVC) for a total contract expense of \$12,000.
- c. Approve the acquisition, relocation and disposal of several assets as listed per the attached (6) fixed assets sheets.
- d. Accept the affirmation of taxes collected and uncollected pursuant to the school warrant for school year 2022-2023 as submitted by the School Tax Collector.

Motion: Micah Stewart    Second: Sarah Kullman    Yes: 4 No: 0 Abstain: 0    Accept

**10. Personnel - Consent Agenda**

- a. Upon receipt and review of official transcripts, approve the salary adjustment for Peggy Staats from Step 2 B+33 to Step 2 B+48 (\$50,119) retroactive to August 31, 2022.
- b. Accept the following resignations as submitted by:

- i. Stevi McCann from her position as Cook effective September 9, 2022,
  - ii. Abbey Cramer from her position as Principal Secretary effective November 9, 2022 and
  - iii. Christina Olsen from her position as Food Service Helper effective November 10, 2022.
- c. Approve the long-term substitute daily pay rate increase per the Board approved substitute salary pay chart for Elizabeth Stephens, long-term (non-certified) substitute for Jason Fiegl, at a daily rate of \$150.00 effective November 15, 2022 (weeks 11-20).
- d. Approve the probationary appointment of Lea (Crowningshield) Blades from provisional to the full-time 12 month position of Secretary to the Director of Student Support Services (civil service position Clerk) effective October 17, 2022 with a 120 day probationary period beginning October 17, 2022 and anticipated to end on or about April 14, 2023.
- e. Approve the probationary appointment of Jessica Pulsifer to the full-time 10 month civil service position of Food Service Helper (37.5 hours per week) effective November 14, 2022 at an hourly rate of \$13.53 with a 120 day probationary period beginning November 14, 2022 and anticipated to end on or about June 6, 2023.
- f. Approve the appointment of Sheera Broderick to the position of Interim School Counselor effective October 26, 2022 at a daily rate of \$200 for the 2022-2023 school year.
- g. Upon the recommendation of the Superintendent, approve the tenure track appointment of Tom Bisselle to the full-time 10 month position of Student Support Counselor effective August 31, 2022 for a probationary period commencing on August 31, 2022 and anticipated to end on August 31, 2026. There will be no adjustment to his current salary. This appointment will replace his feinerman agreement appointment for the 2022-2023 school year
- h. Approve the following substitute appointments at the current substitute rates:
  - i. Jessica Pulsifer as a substitute cleaner effective October 1, 2022.
  - ii. (non-certified) substitute teacher, teacher assistant and teacher aide effective November 14, 2022 pending results of fingerprint clearance:
    1. Ryan Hart
    2. Elizabeth Poe
    3. Allison Whalen
    4. Olivia Sayre
- i. Approve the appointment of Amy Welch as a mentor at a rate of \$1,500 (prorated) for the 2022-2023 school year effective October 11, 2022.
- j. Approve the request for child-bearing leave as submitted by Jeff Nemece from January 3, 2023 through January 13, 2023 per Article XIII Section F of the current BVFT agreement.
- k. Approve the following employees to be compensated up to an additional 30 minutes per day at their hourly rates for morning and afternoon bus duty for the 2022-23 school year:
  - i. Julie Bisselle
  - ii. MaryBeth Sayre

- i. Adele Jesmer - Basketball Chaperone
  - ii. Tom Bisselle - Basketball Chaperone
  - iii. Lily Whalen - Basketball Chaperone
  - iv. Theresa McAuley - Basketball Chaperone
  - v. Paul Buehler - Basketball Chaperone
  - vi. Terry Egglefield - Basketball Chaperone
  - vii. Terry Egglefield - Volunteer Assistant Girls Varsity Basketball (no stipend)
  - viii. June (Marvail) Miller - Volunteer 7th Grade Advisor (no stipend)
  - ix. Brian Borden - Boys Modified Basketball Co-Coach
  - x. Ryan Hart - Boys Modified Basketball Co-Coach
  - xi. Heather Borden - Volunteer Assistant Boys Modified Basketball (no stipend)
- m. Approve the appointment of Karen Reynolds to serve as an OASIS teacher for the 2022-2023 school year paid at her hourly rate through the Extended School Day Grant.
  - n. Approve the probationary appointment of Deborah Olsen to the full-time 10 month civil service position of School Nurse (36 hours per week) effective November 14, 2022 at an hourly rate of \$32.08 with a 120 day probationary period beginning November 14, 2022 and anticipated to end on or about June 6, 2023.

Motion: Sarah Kullman      Second: Sue Russell      Yes: 4 No: 0 Abstain: 0    Accept

## **11. Policy**

- a. Approve the revision of the following policies as recommended by Erie 1 BOCES Policy Services:
  - i. #7540 Suicide
  - ii. #1510 REgular Board Meetings and Rules (Quorum & Parliamentary Procedure)

Motion: Micah Stewart      Second: Sarah Kullman      Yes: 4 No: 0 Abstain: 0    Accept

## **12. Director of Facilities Report - Scott Farrell**

- a. Mr. Farrell provided a buildings and grounds status report on work that either has been completed or is in the process of being scheduled. The District recently underwent the annual fire inspection at both campuses with a few issues cited that will be addressed. The Five Year Bus Plan is currently being reviewed to make sure the transportation needs of the District will be met.

## **13. Superintendent's Update**

- a. Building Project Update - see attached
  - i. Architect Mike Harris was onsite to review the attached powerpoint presentation which was presented to the Facilities Committee at their last meeting.
- b. Superintendent's Update - see attached

#### **14. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please limit your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Elementary Teacher, Julie Bisselle provided kudos to those assisting with the cleaning at the Lake View Campus while the building has been short staffed.

#### **15. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons.
- b. (#4) Discussions involving proposed, pending or current litigation.

In: 7:06 PM Motion: Sarah Kullman Second: Micah Stewart Yes: 4 No: 0 Abstain:0  
Accept

Out: 7:35 PM Motion: Micah Stewart Second: Sarah Kullman Yes: 4 No: 0 Abstain: 0  
Accept

No action taken.

#### **16. Next Meeting**

- a. Regular Meeting Wednesday, December 7, 2022 6:00 PM Lake View Campus

#### **17. Adjournment**

Time: 7:36 PM Motion: Sue Russell Second: Micah Stewart Yes: 4 No: 0 Abstain: 0  
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: December 7, 2022

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Jana Atwell, District Clerk