

Boquet Valley CSD
Regular Meeting
Thursday, February 10, 2022
Mountain View Campus - Elizabethtown, NY

OFFICIAL MINUTES

1. **Call to Order** **At:** 6:20 PM **By:** Vice President Garvey

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Dina Garvey [A]Evan George [X]Sarah Kullman [A]Philip Mero
[A]Heather Reynolds [X]Suzanne Russell [X]Micah Stewart

4. **Attendees**

Present: Joshua Meyer, Superintendent Visitors: None
Jana Atwell, District Clerk

5. **Approval of Minutes**

- a. Approve the minutes of the January 13, 2022 Regular Meeting and January 27, 2022 Budget Meeting as presented.

Motion: Sue Russell Second: Micah Stewart Yes: 4 No: 0 Abstain: 0 Accept

6. **Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

7. **Financials**

- a. Approve the following financial reports:
 - i. Warrant 7A dated 1/5/22
 - ii. Warrant 7B dated 1/12/22
 - iii. Warrant 7C dated 1/19/22
 - iv. Warrant 7D dated 1/26/22
 - v. Budget Status Report General Fund 12/31/21
 - vi. Budget Status Report General Fund 1/31/22
 - vii. Budget Status Report School Lunch Fund 12/31/21
 - viii. Budget Status Report School Lunch Fund 1/31/22

- ix. Revenue Status Report General Fund 12/31/21
- x. Revenue Status Report General Fund 1/31/22
- xi. Revenue Status Report School Lunch Fund 12/31/21
- xii. Revenue Status Report School Lunch Fund 1/31/22
- xiii. Budgetary Transfer Report 1/1/22 - 1/31/22
- xiv. Capital Project Bank Account Reconciliation 12/31/21
- xv. Capital Project Bank Account Reconciliation 1/31/22
- xvi. Debt Service Bank Account Reconciliation 12/31/21
- xvii. Debt Service Bank Account Reconciliation 1/31/22
- xviii. Payroll Bank Account Reconciliation 12/31/21
- xix. Payroll Bank Account Reconciliation 1/31/22
- xx. Extraclassroom Bank Account Reconciliation 12/31/21
- xxi. Extraclassroom Bank Account Reconciliation 1/31/22
- xxii. Financial Statement of Extraclassroom Activity Fund 12/1/21-12/31/21
- xxiii. Financial Statement of Extraclassroom Activity Fund 1/1/22-1/31/22
- xxiv. Multi-Fund Bank Account Reconciliation 12/31/21
- xxv. Multi-Fund Bank Account Reconciliation 1/31/22
- xxvi. Treasurer's Report for Multi-Fund Month of December 2021
- xxvii. Treasurer's Report for Multi-Fund Month of January 2022
- xxviii. Cafeteria Profit & Loss Statement July - January 2022
- xxix. Cash Flow Report July - January 2022
- xxx. Claims Audit Report January 2022

Motion: Sue Russell Second: Micah Stewart Yes: 4 No: 0 Abstain: 0 Accept

8. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1371, 12549 and 12464.

Motion: Micah Stewart Second: Sarah Kullman Yes: 4 No: 0 Abstain: 0 Accept

9. Action Items - Consent Agenda

- a. Accept and approve the bid received from Auctions International for the Gulbransen baby grand piano in the amount of \$92.50.
- b. Accept two \$1,000.00 donations from the Rogers-Carroll Family Foundation for the purpose of:
 - i. Providing a scholarship(s) to an art student(s) as determined by the District and
 - ii. Making a contribution to the art program to be used as determined by the District.

Motion: Sarah Kullman Second: Micah Stewart Yes: 4 No: 0 Abstain: 0 Accept

10. Personnel - Consent Agenda

- a. Approve the following employees to be compensated at their hourly rate for extra duties (bus arrival and dismissal) served beyond their normal work day effective January 3, 2022:

- i. Jackie Chan-Seng
 - ii. Tonya Lackey
 - iii. Kristen Larkin
- b. Accept and approve the letter of resignation as submitted by Marie Williams from her position as Special Education Teacher effective March 13, 2022.
- c. Approve the appointment of Lauren Gough to the position of Building Substitute for the remainder of the 2021-2022 school year at a daily rate of \$105.00 effective February 14, 2022.
- d. Approve the provisional appointment of Lea Crowningshield to the full-time 12 month position of Secretary to the Director of Student Support Services (civil service title clerk) effective on or about February 22, 2022 at an hourly rate of \$17.00 with five (5) vacation days for the 2021-2022 school year pending receipt of fingerprint clearance.
- e. Approve the following salary adjustments:
 - i. Stevi McCann Cook from \$13.20 per hour to \$15.00 per hour effective February 14, 2022.
 - ii. Abbey Cramer Secretary to the Principal from \$16.00 per hour to \$17.00 per hour effective February 22, 2022.
- f. Approve the following substitute appointments at the established substitute rate of pay unless otherwise noted:
 - i. Lori McCallister - temporary clerical substitute to the Director of Student Support Services at a rate of \$17.00 per hour effective January 18, 2022.
 - ii. Tyler Kepes - non-certified substitute teacher, teacher assistant and teacher aide effective February 7, 2022 (pending receipt of fingerprint clearance).
 - iii. Amy Connor - non-certified substitute teacher, teacher assistant and teacher aide effective February 11, 2022 (pending receipt of fingerprint clearance)
- g. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2021-22 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport teams engage in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Weightroom Supervisor (\$12.85 per hour) - Paul Buehler
 - ii. Basketball Game Timer (\$38.55 per night) - Terry Egglefield
 - iii. Basketball Chaperone (\$38.54/2 games, \$47.52/3 games) - Deborah Blake and Adele Jesmer

Motion: Micah Stewart Second: Sarah Kullman Yes: 4 No: 0 Abstain: 0 Accept

11. Policy (none at this time)

12. Superintendent's Update - None at this time

- a. Superintendent's Report

13. Public Comment

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Floor was opened for public comment, none voiced.

14. Next Meeting

- a. Regular Meeting Thursday, March 10, 2022 6:00 PM Lake View Campus
- b. Budget Meeting Thursday, March 24, 2022 6:00 PM Lake View Campus

15. Executive Session -None at this time

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons..

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

16. Adjournment

Time: 6:26 PM Motion: Sarah Kullman Second: Micah Stewart Yes: 4 No: 0 Abstain: 0

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: March 10, 2022

Jana Atwell, District Clerk