

**`Boquet Valley CSD
Regular Meeting
Thursday, December 9, 2021
Mountain View Campus - Elizabethtown, NY**

OFFICIAL MINUTES

1. **Call to Order** At: 6:00 PM By: President Reynolds

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Dina Garvey [X]Evan George [X]Sarah Kullman [X]Philip Mero
[X]Heather Reynolds [X]Suzanne Russell - arrived 6:05 PM [X]Micah Stewart

4. **Attendees**

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Heather Olson

Elizabeth Olson

Zoe Lackey

Tonya Lackey

Joe Graney

5. **Introduction Director of Facilities**

- a. The new Director of Facilities Scott Farrell was introduced to members of the Board. Mr. Farrell thanked Superintendent Meyer and the Board of Education for offering him the opportunity to work for the District.

6. **Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#4) Discussion involving proposed, pending or current litigation,
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons, and
- c. (#8) discussion involving proposed acquisition, sale or lease of real property.

In: 6:05 PM Motion: Micah Stewart Second: Evan George Yes: 7 No: 0 Abstain: 0
Accept

Out: 6:58 PM Motion: Sue Russell Second: Phil Mero Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

- d. Motion to return to regular session at 7:08 PM

Motion: Dina Garvey Second: Phil Mero Yes: 7 No: 0 Abstain: 0 Accept

BE IT RESOLVED, that upon the recommendation of the Superintendent, employee #00024 is hereby directed by the Board of Education of the Boquet Valley Central School District to submit to a medical examination by a physician selected by the District, including but not limited to any referrals required for the examination, pursuant to Section 913 of the New York State Education Law, at a time and place to be arranged by the Superintendent, which time and place shall be communicated to the employee in writing by the Superintendent.

Motion: Sue Russell Second: Micah Stewart Yes: 7 No: 0 Abstain: 0 Accept

7. Approval of Minutes

- a. Approve the minutes of the November 10, 2021 Regular Meeting as presented.

Motion: Dina Garvey Second: Sarah Kullman Yes: 6 No: 0 Abstain: 1-Russell Accept

8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 5A dated 11/3/21
 - ii. Warrant 5B dated 11/8/21
 - iii. Warrant 5C dated 11/17/21
 - iv. Budget Status Report General Fund 10/31/21
 - v. Budget Status Report School Lunch Fund 10/31/21
 - vi. Revenue Status Report General Fund 10/31/21
 - vii. Revenue Status Report School Lunch Fund 10/31/21
 - viii. Cash Flow Report July - October 2021
 - ix. Budgetary Transfer Report 10/1/21 - 11/30/21
 - x. Capital Project Bank Account Reconciliation 10/31/21
 - xi. Debt Service Bank Account Reconciliation 10/31/21
 - xii. Payroll Bank Account Reconciliation 10/31/21
 - xiii. Extraclassroom Bank Account Reconciliation 10/31/21
 - xiv. Financial Statement of Extraclassroom Activity Fund 10/1/21-10/31/21
 - xv. Multi-Fund Bank Account Reconciliation 9/30/21 ****REVISED****
 - xvi. Multi-Fund Bank Account Reconciliation 10/31/21
 - xvii. Treasurer's Report for Multi-Fund Month of September 30, 2021 ****REVISED****
 - xviii. Treasurer's Report for Multi-Fund Month of October 31, 2021
 - xix. Cafeteria Profit & Loss Statement July - October 2021

Motion: Phil Mero Second: Evan George Yes: 7 No: 0 Abstain: 0 Accept

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1371, 12525, 632, 2905, 12548, 12549, 564, 007-13-14, 009-18-19, 1295, 743, 1015, 1580, 2869, 1098, 008-14-15, 1309, 504-04-18, 12519, 12518, 1368, 504-07-19, 12464 and 12536.

Motion: Dina Garvey Second: Micah Stewart Yes: 7 No: 0 Abstain: 0 Accept

11. Action Items - Consent Agenda

- a. Accept and approve two grants received by Science teacher Erica Loher and the 8th grade elective class, Gardening and the Environment, to fund an aquaponics project, a climate action project and a comparative study of hydroponics, aquaponics and aeroponics in the classroom awarded by:
 - i. The Wild Center in the amount of \$200 and
 - ii. Essex County Soil and Water Environmental Education in the amount of \$500.
- b. Authorize the following adjustments associated with the December 31, 2021 transition to \$13.20 per hour minimum wage in accordance with New York State Labor Laws:

Substitute Position	Hourly / Daily	Current Rate of Pay	Rate of Pay effective 12/31/21
Teacher (certified)	Daily	\$98.00	\$112.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$95.00	\$110.00
Teacher Aide (certified)	Daily	\$90.00	\$105.00
Teacher (non-certified)	Daily	\$95.00	\$105.00
Teacher Assistant (non-certified)	Daily (7.5 hours)	\$93.75	\$100.00
Teacher Aide (non-certified)	Daily	\$82.60	\$98.00
Monitor	Daily	\$81.25	\$13.50 \$87.75
Nurse	Daily	\$90.00	\$112.00
Food Service Helper	Hourly	\$12.50	\$14.00
Clerical	Hourly	\$12.50	\$14.00
Cleaner	Hourly	\$12.50	\$14.00
Bus Driver	Hourly	\$21.00	\$21.00

Bus Aide	Hourly	\$12.50	\$14.00
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00	\$175.00
Long-Term Non-Certified Substitute Teacher (11-20 weeks)	Daily	\$150.00	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00	\$200.00

- c. Accept the American Recovery Program (ARP) funding from the New York State Department of Education in the amount of \$1,016,545; approve the use of the funds to make purchases as indicated and authorize the Superintendent and the Board President to execute all documents necessary to effectuate this resolution.

Motion: Phil Mero Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. As a result of the adjustments associated with the December 31, 2021 transition to \$13.20 per hour minimum wage in accordance with New York State Labor Laws, hourly rates will be increased to \$13.20 effective December 31, 2021 for the following employees:
- i. Barry Morrison
 - ii. Stevi McCann
- b. Accept and approve the letters of resignation as submitted by:
- i. Austin Carmody from his position as Building Substitute effective October 25, 2021.
 - ii. Cheryl Gowett from her position as Food Service Worker effective November 26, 2021.
 - iii. Chris Peisch from his position as Building Substitute effective November 26, 2021.
 - iv. Nancy Ahrent from her position as Secretary to the Director of Student Support Services effective November 29, 2021.
 - v. Tracey Cross-Baker from the extra-curricular position of Cheerleading Advisor for the 2021-2022 school year.
 - vi. Kelly Gough from her position as Teacher Aide effective on or about December 13, 2021.
 - vii. Julie Napper from her position as Bus Aide effective on or about December 13, 2021.
- c. Approve the appointment of Austin Carmody as the long-term (non-certified) substitute for Kelsey Marvin at a daily rate of \$125.00 effective October 25, 2021 through approximately January 24, 2022.
- d. Approve the appointment of Chris Peisch to the 12 month position of OASIS Grant Project Coordinator and Site Coordinator effective November 29, 2021

through June 30, 2023 at a salary of \$48,500 (pro-rated) for the 2021-22 school year and \$48,500 for the 2022-23 school year.

- e. Approve the appointment of Christina Olsen to the full-time 10 month civil service position of Food Service Helper (37.5 hours per week) effective December 8, 2021 at an hourly rate of \$13.00 increasing to \$13.20 per hour effective December 31, 2021 pending receipt of fingerprint clearance.
- f. Approve the non-tenure track appointment of Kristy Napper to the full-time 10 month position of Teacher Assistant, per the terms of the feinerman agreement, at an annual salary of \$25,000 (pro-rated) for the 2021-2022 school year effective on or about December 13, 2021.
- g. Approve the non-tenure track appointment of Kelly Gough to the full-time 10 month position of Teacher Assistant, per the terms of the feinerman agreement, at an annual salary of \$25,000 (pro-rated) for the 2021-2022 school year effective on or about December 13, 2021.
- h. Approve the appointment of Julie Napper to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$13.54 for the 2021-2022 school year effective on or about December 13, 2021.
- i. Approve the following substitute appointments at the established substitute rate of pay effective December 10, 2021 or as otherwise noted:
 - i. Janelle Pulsifer - substitute bus aide
 - ii. Taylor Gough - non-certified substitute teacher, teacher assistant and teacher aide (pending receipt of fingerprint clearance)
 - iii. Danielle Gonyea - non-certified substitute teacher, teacher assistant and teacher aide (pending receipt of fingerprint clearance)
 - iv. Brittney Spadafora - certified substitute teacher assistant, non-certified substitute teacher and teacher aide (pending receipt of fingerprint clearance)
 - v. Jessica Pulsifer - substitute food service helper effective December 8, 2021 (pending receipt of fingerprint clearance)
 - vi. Thomas Ryan - substitute principal at a daily rate of \$350 (pending receipt of fingerprint clearance)
 - vii. Julie Napper - substitute bus aide

Motion: Evan George Second: Phil Mero Yes: 7 No: 0 Abstain: 0 Accept

13. Policy (none at this time)

14. Special Education Report - Nelly Collazo, Director of Student Support Services -

See attached. Included with Mrs. Collazo's report this evening were introductions and presentations representing grants that are utilized to enrich the experiences of our students.

OASIS Project Coordinator Chris Peisch was introduced to the members of the Board. Mr. Peish will be collaborating with several community agencies that will be working in conjunction with our students to support their growth and development, and inspire their ability to strive for high levels of personal achievement. These opportunities are made possible through the Extended School Day/School Violence Prevention Grant.

Technology teachers Tonya Lackey and Joe Graney provided an overview of Robotics in the Technology & Engineering classroom, the middle school and high school Robotics Club and the Summer Enrichment Program. Students Zoe Lackey and Elizabeth Olson demonstrated their robotic creations.

15. Superintendent's Update

- a. Building Project Update - See attached
- b. Superintendent's Report - See attached

16. Public Comment

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Floor was opened for public comment, none voiced.

17. Next Meeting

- a. Regular Meeting Thursday, January 13, 2022 6:00 PM Lake View Campus
- b. Budget Meeting Thursday, January 27, 2022 6:00 PM Lake View Campus

18. Adjournment

Time: 8:12 PM Motion: Phil Mero Second: Dina Garvey Yes: 7 No: 0 Abstain:0

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: January 13, 2022

Jana Atwell, District Clerk