

**Boquet Valley CSD
Regular Meeting
Thursday, October 14, 2021
Mountain View Campus - Elizabethtown, NY**

OFFICIAL MINUTES

1. **Call to Order** At: 6:08 PM By: Vice President Garvey

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Dina Garvey [X]Evan George [X]Sarah Kullman [A]Philip Mero
[A]Heather Reynolds [X]Suzanne Russell [X]Micah Stewart entered 7:01 PM

4. **Attendees**

Present: Joshua Meyer, Superintendent	Visitors: Tonya Lackey
Jana Atwell, District Clerk	Cabryn McNaughton
Sharlene Petro-Durgan, District Treasurer	Auden Clifford

5. **Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#4) Discussion involving proposed, pending or current litigation, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:09 PM Motion: Sue Russell Second: Sarah Kullman Yes: 4 No: 0 Abstain: 0
Accept

Out: 6:48 PM Motion: Sarah Kullman Second: Sue Russell Yes: 4 No: 0 Abstain: 0
Accept

No action taken.

- c. Motion to return to regular session at 6:50 PM

Motion: Sue Russell Second: Evan George Yes:4 No: 0 Abstain: 0 Accept

6. **Approval of Minutes**

- a. Approve the minutes of the September 9, 2021 Regular Meeting as presented.

Motion: Sue Russell Second: Sarah Kullman Yes: 4 No: 0 Abstain: 0 Accept

7. **Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15

minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 3A dated 9/9/21
 - ii. Warrant 3B dated 9/15/21
 - iii. Warrant 3C dated 9/22/21
 - iv. Warrant 3D dated 9/29/21
 - v. Budget Status Report General Fund 8/31/21
 - vi. Budget Status Report School Lunch Fund 8/31/21
 - vii. Revenue Status Report General Fund 8/31/21
 - viii. Revenue Status Report School Lunch Fund 8/31/21
 - ix. Cash Flow Report August 2021
 - x. Capital Project Bank Account Reconciliation 8/31/21
 - xi. Debt Service Bank Account Reconciliation 8/31/21
 - xii. Payroll Bank Account Reconciliation 8/31/21
 - xiii. Extraclassroom Bank Account Reconciliation 8/31/21
 - xiv. Financial Statement of Extraclassroom Activity Fund 8/1/21 - 8/31/21
 - xv. Multi-Fund Bank Account Reconciliation 8/31/21
 - xvi. Treasurer's Report for Multi-Fund Month of August 31, 2021
 - xvii. Claims Audit Report September 2021

Motion: Sue Russell Second: Evan George Yes: 4 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #12530, 1371, 12525, 1035, 12537, 007-13-14, 12420, 12390, 001-16-17, 12490, 740, 12495, 504-04-18, 12515, 1105 and 1319.

Motion: Evan George Second: Sarah Kullman Yes: 4 No: 0 Abstain: 0 Accept

10. District Goals, Plans and Procedures

- a. Valedictorian and Salutatorian Selection Procedure - Discussion
The committee reconvened to further review the procedure based upon input from the Board. The revised procedure was presented and accepted to become effective immediately. See attached.

11. Action Items - Consent Agenda

- a. Approve the Section VII Combining of Teams Application with Moriah Central School to combine Track and Field for the (spring) 2021-2022 school year.
- b. Approve the revisions made to the 2021-2022 school calendar:

- i. Rescheduled early dismissal/emergency evacuation drill from November 22, 2021 to November 23, 2021,
 - ii. Rescheduled early dismissal from April 26, 2022 to April 13, 2022, and
 - iii. Changed the last day of school for students from June 22, 2022 to June 23, 2022.
- c. Approve disposal of the following textbooks and assets:
- i. 13 copies McGraw Hill textbook My World-Adventures in Time & Place room 100 LVC
 - ii. 14 copies of Houghton-mifflin textbook Science-Discovery Works room 100 LVC
 - iii. Brother fax machine model AX2820 serial #U61325H7N163779 asset tag #A00054421 rifle range LVC
 - iv. Canon Power Shot SX30IS digital camera serial #102031005023 asset tag #A00228314 room 222 MVC
 - v. Canon Power Shot SX30IS digital camera serial #282034000765 asset tag #A00228315 room 222 MVC
 - vi. Canon Power Shot SX30IS digital camera serial #112012001993 asset tag #M0006714 room 222 MVC

Motion: Sarah Kullman Second: Evan George Yes: 5 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. Amend the following salaries:
 - i. Danielle Schwoebel's salary for the 2021-22 school year to indicate step 1 B+42 for a total salary of \$48,341 as the incorrect year (2020-2021) was used in the initial calculation and we are now in receipt of her official transcripts which indicate 42 credits rather than 36 credits.
 - ii. Cheryl Gowett's hourly rate of pay from \$12.93 to \$13.00 effective September 1, 2021.
 - iii. Barry Morrison's hourly rate of pay from \$12.93 to \$13.00 effective September 1, 2021.
- b. Accept and approve the letter of resignation as submitted by James Varno from his position as Director of Facilities effective October 8, 2021.
- c. Approve the request for maternity leave as submitted by Kelsey Marvin anticipated to begin November 1, 2021 through approximately January 24, 2022.
- d. Approve the probationary appointment of Virginia Rice to the full-time 10 month civil service position of Bus Aide (32.5 hours per week) at an hourly rate of \$13.00 effective October 4, 2021 with a 120 day probationary period commencing October 4, 2021 and anticipated to end on or about April 1, 2022 pending receipt of fingerprint clearance.
- e. Approve the probationary appointment of Julie Napper to the full-time 10 month civil service position of Bus Aide (32.5 hours per week) at an hourly rate of \$13.00 effective October 15, 2021 with a 120 day probationary period commencing October 15, 2021 and anticipated to end on or about April 13, 2022 pending receipt of fingerprint clearance.
- f. Approve the following appointments for the 2021-2022 school year compensated per the current BVCS Federation of Teachers agreement:

- i. Samantha Meachem - Detention Monitor
 - ii. Stites McDaniel - Detention Monitor
 - iii. Joseph Graney - Detention Monitor
 - iv. Veronica Uss - Detention Monitor
 - v. Cathy Brankman - Detention Monitor
 - vi. Brad Schrauf - Detention Monitor
 - vii. Jackie Chan-Seng - Detention Monitor
 - viii. Marci Oliver - Detention Monitor
 - ix. Theresa White - Mentor
 - x. Jason Fiegl - Tutor (2 hours per day, 5 days per week effective immediately until further notice)
 - xi. Kristin Fiegl - Tutor (2 hours per day, 5 days per week effective immediately until further notice)
- g. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2021-2022 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid:
- i. Terry Egglefield - School Newspaper
 - ii. Irwin Borden - Girls Modified Basketball Coach
 - iii. Thomas (Hokey) McKinley - Girls Varsity Basketball Coach
 - iv. Willa McKinley - Volunteer Assistant Girls Varsity Basketball (no stipend)
 - v. Jim Monty - Boys Modified Basketball Coach
 - vi. Colby Pulsifer - Boys Varsity Basketball Coach
 - vii. Danielle Schwoebel - Co-Advisor Yearbook (note: Julie Bisselle will become a co-advisor and stipend will be split between Bisselle and Schwoebel)
- h. Approve the following substitute appointments at the established substitute rate of pay for the 2021-22 school year pending receipt of fingerprint clearance:
- i. Muriel Kerr - non-certified substitute teacher, assistant and aide effective September 24, 2021 (fingerprint clearance received)
 - ii. Robin Belzile - certified substitute teacher, assistant and aide
 - iii. Stevi McCann - substitute food service helper, substitute cleaner
 - iv. Theresa McAuley - non-certified substitute teacher, assistant and aide
 - v. Daisy Mae - substitute food service helper
 - vi. Kelly Gough - non-certified substitute teacher, assistant and aide

Motion: Evan George Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Accept

13. Policy

- a. Second Reading (new policies):
 - i. Title IX and Sex Discrimination #3421
 - ii. Diversity Equity and Inclusion in the District #3430
 - iii. Privacy and Security of Student Data and Teacher and Principal Data #5676
 - iv. Gender Neutral Single-Occupancy Bathrooms #5633

14. Principal's Report - Elaine Dixon-Cross, Principal Mountain View Campus

- a. Principal Dixon-Cross highlighted several events and activities occurring on the Mountain View Campus from the beginning of the school year including Back to School Night, Spirit Week which concluded with a homecoming weekend, Student Council gold card program, college representative visits on campus, students participating in the College Night at PSUC, PSAT exam, COVID testing and the upcoming STEAM Festival scheduled for November 2.

Principal Dixon-Cross introduced two members of the newly formed GriffIT's, Auden Clifford and Cabryn McNaughton. The GriffIT's is a group of eight students working under the leadership of Technology Teacher Tonya Lackey. Auden and Cabryn provided an overview of how this group of students interacts with our younger students through peer tutoring, their participation in an enrichment program over the summer, how they deal with minor technology issues and computer problem solving, and the responsibilities of managing and logging chromebooks for our students. Ms. Lackey stated her hope is to continue to expand this program in the future with the expectation to have a student run help desk.

15. Superintendent's Update

- a. Building Project Update - No update at this time.
- b. Superintendent's Report - See attached.

16. Public Comment

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Floor was opened for public comment, none voiced.

17. Next Meeting

- a. Regular Meeting **Wednesday, November 10, 2021** 6:00 PM Lake View Campus

18. Adjournment

Time: 7:24 PM Motion: Sarah Kullman Second: Micah Stewart Yes: 5 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board.

Date approved by the BOE: November 10, 2021

Jana Atwell, District Clerk