

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. The District Clerk administers the oath of office to the newly elected President.
- c. The President calls for nominations for Vice President of the Board of Education for the 2021-22 school year.
 - i. Motion to nominate _____ made by _____, second by _____.
 - ii. Any further nominations? _____
 - iii. Close nominations.
 - iv. Resolved that _____ be appointed to the position of Board of Education Vice President for the 2021-22 school year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. The District Clerk administers the oath of office to the newly elected Vice President.
- e. The District Clerk administers the School Board Member Code of Ethics to Board Members.

8. Appointment of School Officers and Board Representatives

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following school officers of the Board of Education for the 2021-22 school year:
 - i. Chief School Officer - Joshua Meyer
 - ii. District Treasurer - Sharlene Petro-Durgan (as a component of the Shared Business Office Cross Contract with Franklin-Essex-Hamilton (FEH) BOCES)
 - iii. Internal Claims Auditor - Judy French (no additional compensation)
 - iv. Deputy Claims Auditor - Bailey Bronson (no additional compensation)

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the appointment of the following Board of Education representatives for the 2021-22 school year:

MEMBERSHIP	BOARD MEMBER(S)
Joint Study	1. 2.
NYSSBA Voting Delegate	
Policy Committee	1. 2. 3.
Youth Commission (Elizabethtown)	
Youth Commission (Westport)	

Motion:

Second:

Yes: No: Abstain: Accept Reject Table

9. Additional Appointments

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following individuals/organizations to the specified positions/designations for the 2021-22 school year:

EMPLOYEE/ORGANIZATION	POSITION
Harris Beach, PLLC	School Attorney: \$210/hour Librarian, Clerks & Paralegals: \$110/hour
Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC	School Attorney: \$205/hour Paralegals:\$90/hour
R. G. Timbs, Inc.	Municipal Finance Consultant
Bond, Schoeneck & King	Bond Counsel as needed
Northern Insuring	Insurance Consultant
Telling & Associates, CPA, PC	Independent Auditor: \$13,300 for fiscal year ending 6/30/22
The University of Vermont Health Network Elizabethtown Community Hospital	School Physician: \$9,135 Urine drug screen: \$49 per employee Registered Professional nurse coverage: \$325/ day
Four Winds Saratoga	Tutorial Services: \$35/hour - 10 hours/week MS/HS students - 5 hours/week elementary students
School Tax Collector	Codia Crandall: \$10,500
Franklin-Essex-Hamilton (FEH) BOCES	Purchasing Agent, Deputy Purchasing Agent, Workers Compensation Coordinator
Board of Education	Audit Committee
Superintendent	Records Management Officer, Legislative Liaison to NYSSBA, Records Access Officer, Designated Education Official (DEO), Chief Information Officer, HIPAA Compliance Privacy Official, Hearing Official for Participation in the Federal Child Nutrition Program, Member of the CEWW Health Insurance Consortium Board of Directors & Trustee, Qualified Lead Evaluator of Principals

District Clerk/Confidential Secretary to the Superintendent	Fingerprinting Coordinator, Public Records Access Office, Staff Attendance Record Keeper
Principal(s)	Title IX Coordinators, Designated Education Officials, Homeschooling Coordinators, District Data Privacy Officers (DEO), Qualified Lead Evaluators of Classroom Teachers
Director of Student Support Services	ADA Coordinator, 504 Coordinator, Pre-K Coordinator, Medicaid Compliance Officer, Qualified Lead Evaluator of Classroom Teachers, Committee on Special Education (CSE) & Committee on Preschool Special Education (CPSE) Chairperson, Homeless Liaison
Director of Facilities	Pesticide Control Officer, Asbestos Designee, Chemical Hygiene Officer, CO-VID Safety Officer
School Counselors	DASA Coordinators, K-12 Suicide Prevention Coordinators
Confidential Secretary	Chief Information Officer/Data Warehouse Coordinator
NERIC	Chief Information Officer/Data Warehouse Coordinator
School Nurses	Student Attendance Officers
Secretary to Guidance Department	Reviewing and Verification Official for participation in the Federal Child Nutrition Program

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the reappointment of all current substitutes and the approval of the substitute rates as listed for the 2021-22 school year:

Substitute Position	Hourly/Daily	Rate of Pay effective 12/31/20
Teacher (certified)	Daily	\$98.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$95.00
Teacher Aide (certified)	Daily	\$90.00
Teacher (non-certified)	Daily	\$95.00

Teacher Assistant (non-certified)	Daily (7.5 hours)	\$93.75
Teacher Aide (non-certified)	Daily	\$82.60
Monitor	Daily	\$81.25
Nurse	Daily	\$90.00
Food Service Helper	Hourly	\$12.50
Clerical	Hourly	\$12.50
Cleaner	Hourly	\$12.50
Bus Driver	Hourly	\$15.00
Bus Aide	Hourly	\$12.50
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00
Long-Term Non-Certified Substitute Teacher (11-20 weeks)	Daily	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00

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10. Designations

- a. Resolved that the Superintendent recommends to the Board of Education the following designations for the 2021-22 school year:
 - i. Champlain National Bank, New York Liquid Assets Fund and New York Cooperative Liquid Assets Securities System (NYCLASS) as the official bank depositories.
 - ii. Press Republican and the Sun Community News as the official newspapers, and
 - iii. The official bulletin boards located outside the District Office at the Mountain View Campus and outside the Principal's Office at the Lake View Campus.
- b. Resolved that the Superintendent recommends to the Board of Education the regular monthly Board of Education meetings begin at 6:00 PM unless otherwise noted and to establish the following meeting dates for the 2021-22 school year:

BOE MEETING DATE	TYPE	CAMPUS
Thursday, August 12, 2021	Regular	MVC
Thursday, September 9, 2021	Regular	LVC

Thursday, October 14, 2021	Regular	MVC
Wednesday, November 10, 2021	Regular	LVC
Thursday, December 9, 2021	Regular	MVC
Thursday, January 13, 2022	Regular	LVC
Thursday, January 27, 2022	Budget	LVC
Thursday, February 10, 2022	Regular	MVC
Thursday, March 10, 2022	Regular	LVC
Thursday, March 24, 2022	Budget	LVC
Thursday, April 7, 2022	Regular	MVC
Thursday, April 28, 2022	Budget	MVC
Tuesday, May 10, 2022	Public Budget Hearing & Regular	LVC
Tuesday, May 17, 2022	Annual Budget Vote & Election	MVC
Thursday, June 9, 2022	Regular	LVC
Thursday, July 14, 2022	Reorganization & Regular	MVC

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11. School Board Memberships

- a. Resolved that the Superintendent recommends to the Board of Education the District hold the following memberships for the 2021-22 school year:
 - i. New York State School Board Association (NYSSBA)
 - ii. Essex County School Boards Association
 - iii. Rural Schools Association

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12. Authorizations

- a. Resolved that the Superintendent recommends to the Board of Education the following as specified for the 2021-22 school year:
 - i. Superintendent to be responsible for:
 1. Certifying payroll,
 2. Signing any and all checks on behalf of the District in the absence of the District Treasurer,
 3. Approving conferences, conventions and workshop attendance if there is a financial obligation in order to attend and it has been

deemed appropriate and identified as consistent with District goals and priorities for continuous improvement by a Principal,

4. Approving budget transfers,
 5. Signing all applications and forms required for federal programs and grants,
 6. Approving the community use of school facilities and school vehicles, and equipment loaning requests consistent with District policy,
 7. Advertising for employment vacancies,
 8. Use of the District credit card, and
 9. Appointing well-qualified teachers, administrators and staff until the Board of Education has the opportunity to meet and make a decision of a proposed employee, provided the Board makes a final decision on the provisional appointment within thirty (30) days.
- ii. Principals to be responsible for:
 1. Certifying payroll in the absence of the Superintendent, and
 2. Approving conferences, conventions, and workshop attendance if appropriate and identified as consistent with District goals and priorities for continuous improvement.
 - iii. Secretary to Principals (Lake View and Mount View Campuses) to maintain a \$100 Petty Cash Fund.
 - iv. Central Treasurer and the Superintendent or Principal (in the absence of the Superintendent) to sign Extra-Classroom Activity Fund checks.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Bonding of Personnel

- a. Resolved that the Superintendent recommends to the Board of Education the bonding of particular employees as follows:

EMPLOYEE	AMOUNT
School Tax Collector	\$2,750,000
District Treasurer	\$1,000,000
Deputy Treasurer	\$1,000,000
Internal Claims Auditors	\$250,000
Superintendent	\$25,000
Principals	\$25,000
District Clerk	\$25,000
Central Treasurer	\$25,000
Cafeteria Manager	\$25,000
All Employees	\$25,000

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Cooperative Purchasing

- a. Resolved that the Superintendent recommends to the Board of Education participation in the following cooperative purchasing agreements for the 2021-22 school year:
 - i. St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guideline set forth in the “Cooperative Purchasing Agreement”, and
 - ii. New York/Island Cooperative Bid Program with the Clarkstown CSD serving as lead agency, and Educational Data Services serving as the Administrative Agent, in accordance with guidelines set forth in the associated “Cooperative Purchasing Agreement”.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. Impartial Hearing Officers

- a. Resolved that the Superintendent recommends to the Board of Education that the Board President or Vice President be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education for the 2021-22 school year.

Motion: Second: Yes: no: Abstain: Accept Reject Table

16. Other

- a. Resolved that the Superintendent recommends to the Board of Education the following for the 2021-22 school year:
 - i. The re-adoption of all current policies, procedures and plans in effect during the 2020-21 school year,
 - ii. To establish the mileage rate of reimbursement to follow the Internal Revenue Service (IRS) mileage rate for employees who use their own personal vehicles for official school district business with approval,
 - iii. The approval of existing extra-curricular accounts for student activities and clubs,
 - iv. The tuition rate to be set at \$1,337.18 per non-resident student with a family contribution not to exceed \$4,011.54, and
 - v. The proposed cafeteria prices for adult meals:

ADULT MEAL	ADULT PRICE
Complete breakfast	\$2.50
Breakfast single entree	\$1.75
Complete Lunch	\$4.00
Lunch single entree	\$2.50

Motion: Second: Yes: No: Abstain: Accept Reject Table

6. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1106, 1309, P01-14-15, 12383, 1310, 1284, 540, 1204, 1224, 725, 12390, 670, 1226, 504-02-19, 007-18-19, 1309, P01-14-15, 1368 and 1211.

Motion: Second: Yes: No: Abstain: Accept Reject Table

7. District Plans

- a. The Superintendent recommends the approval of the following District Plans as submitted:
 - i. Professional Development Plan (July 1, 2021 - June 30, 2024)
 - ii. Shared Decision Making Plan (July 1, 2021 - June 30, 2023)
 - iii. Response to Intervention District Plan (revised April 2021)
 - iv. Special Education District Plan (revised May 2021)

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. Action Items - Consent Agenda

- a. Approve the disposal of:
 - i. (20 textbooks) Scott Forsmen - Exploring Mathematics © 1994 ISBN# 0-673-45528-9
 - ii. (12 textbooks) Prentice Hall - Advanced Mathematics © 1993 ISBN# 0-13-715780-0
- b. Approve the 2021-2022 Public Reporting Calendar as prepared by Superintendent Meyer.
- c. Accept a \$500 Northeaster Zone Kramer Memorial Educator Award received by Heather Olson for her project, School Podcast. This award is to be used for the purchase of equipment and to provide professional development on the techniques of podcasting.
- d. Approve the following resolution to participate in BOCES Summer School 2022:

WHEREAS, the Boquet Valley Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, the region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Boquet Valley Central School district cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Boquet Valley Central School District intends to participate in the 2022 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2022 summer school; and

BE IT FURTHER RESOLVED, that no later than August 2, 2021, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2022 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

- e. Approve the following resolution for a copier lease (2021-26) at the Mountain View Campus:

WHEREAS, the Board of Education of the Boquet Valley Central School District (hereinafter referred to as the "District") desires to enter into a five year service agreement with the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Education Services (hereinafter referred to as "CR BOCES") in order for the CR BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being administrative services in Co-Ser 604.

NOW, THEREFORE, IT IS RESOLVED, that the Board of Education of the Boquet Valley Central School District agrees to enter into a contract with the CR BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the total amount of \$28,138.11 and associated CR BOCES charges with such amount to include annual CR BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the CR BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to CR BOCES for early cancellation or withdrawal from this agreement to the same extent that CR BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by CR BOCES as consequence of any such early cancellation or withdrawal. The District further agrees to indemnify, defend and hold BOCES, its elected officials, its employees, and agents, harmless from any and all liability, claims including bodily injury or property damage, causes of action, damages and expenses, including attorney fees, which may arise out of the negligent actions of the District, its elected officials, employee, agents, invitees, and volunteers while using this service.

Payment will be made as part of a regular annual CR BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of CR BOCES. This contract will be for a maximum period of five years commencing on or about July 19, 2021 and continuing through June 30, 2027.

- f. Upon recommendation of the Superintendent, approved the 2021-22 School Year COVID-19 Snow Day Pilot Program as presented by the New York State Education Department.

9. Personnel - Consent Agenda

- a. Approve the appointment of Karen Keech to the stipend position of Deputy Treasurer for the 2021-22 school year at an annual stipend of \$7,500 per the Boquet Valley Support Staff Association Agreement (July 1, 2020 - June 30, 2024).
- b. Accept and approve the request for a childbearing/rearing leave per Article XIII section F, 1 and 4 as submitted by Aubrey Pulsifer effective approximately September 3, 2021 through February 28, 2022.
- c. Accept and approve the request for a child rearing leave per Article XIII section F, 1 and 4 as submitted by Colby Pulsifer effective approximately September 13, 2021 through November 29, 2021.
- d. Accept and approve a resignation as submitted by MaryBeth Sayre from her position as Teacher Aide effective September 1, 2021.
- e. Approve the following substitute appointments effective June 25, 2021 at the established substitute rate of pay for the 2021-22 school year:
 - i. Patty Schultz - certified Teacher Assistant, non-certified Teacher
 - ii. Mary Mandy - certified Teacher
- f. Approve the Agreement between the Board of Education and Superintendent Joshua Meyer effective July 1, 2021 through June 30, 2026.
- g. Approve the appointment of the following individuals as summer school teachers for the summer of 2021. Hourly rates will be calculated using the appropriate step in the BVFT agreement:

<ol style="list-style-type: none"> i. Samantha Meachem ii. Leighann Greene iii. Lily Whalen (1 week only) iv. Cathy Brankman v. John Fairchild vi. Joseph Graney vii. Erica Loher viii. Jason Fiegl 	<ol style="list-style-type: none"> ix. Jen Peck x. Kristin Fiegl xi. Allison Morrow xii. Heather Olson xiii. Derek Payne xiv. Veronica Uss xv. Paul Buehler xvi. Jenifer O'Neill xvii. Julie Bisselle xviii. Zoe Brugger
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- h. Approve the appointment of the following individuals for summer curriculum work for the summer of 2021. Hourly rates will be calculated using the appropriate step in the BVFT agreement:

<ol style="list-style-type: none"> i. Erica Loher ii. Kaitlin Fielder iii. Zoe Brugger iv. Jason Fiegl v. John Fairchild vi. Mindy Fleming vii. Allison Morrow viii. Tonya Lackey ix. Kristin Fiegl 	<ol style="list-style-type: none"> x. Tracey Cross-Baker xi. Terry Egglefield xii. Kerry Mero xiii. Lorraine Hathaway xiv. Marie Williams xv. Aubrey Pulsifer xvi. Ashley Hooper xvii. Amy Nelson xviii. Heather Olson
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- i. Approve the appointment of the following individuals as summer school aides for the summer of 2021. Hourly rates will be calculated using the appropriate step in the BVFT agreement.
 - i. Serene Holland
 - ii. Lily Whalen
 - iii. Brad Egglefied
- j. Upon the recommendation of the Superintendent, Hilary Primo, who is pursuing certification in the Students with Disabilities 7-12 tenure area, is hereby appointed to the position of Special Education Teacher for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025 pending receipt of fingerprint clearance. Salary for the 2021-2022 school year will be based upon Step 1 B+42 \$48,341.00 pending approval of official graduate transcripts.
- k. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2021-22 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Boys' Modified Soccer Coach - Keith Lobdell
 - ii. Girls' Modified Soccer Coach - Laura Napper
 - iii. Girls' Varsity Soccer Coach - Paul Buehler
 - iv. Boys' Varsity Basketball Coach - Colby Pulsifer
 - v. Athletic Coordinator - Paul Buehler
 - vi. Cheerleading Advisor - Tracey Cross-Baker
 - vii. Game Timer Soccer - Carol Schwoebel
 - viii. Basketball Chaperone - Marci Oliver
 - ix. MS Student Council Advisor - Jenn Peck
 - x. HS Student Council Co-Advisor - Mindy Fleming
 - xi. HS Student Council Co-Advisor - Ashley Hooper
 - xii. Music-Ensemble I (jazz band) - Heather Olson
 - xiii. Music-Ensemble III (elementary chorus) - Kerry Mero
 - xiv. HS Band Director - Heather Olson
 - xv. Talent Show Co-Coordinator - Heather Olson
 - xvi. Talent Show Co-Coordinator - Julie Bisselle
 - xvii. End-of-Year Slideshow Advisor - Tonya Lackey
 - xviii. Activity Fund Treasurer - Heather Olson
 - xix. National Jr. Honor Society Advisor - Allison Morrow
 - xx. National Honor Society Advisor - Tonya Lackey
 - xxi. Yearbook Advisor - Julie Bisselle
 - xxii. Quiz Bowl Advisor - Jason Fiegl
 - xxiii. FBLA Advisor - Tonya Lackey
 - xxiv. Senior Class Advisor - Julie Bisselle
 - xxv. Senior Class Advisor - Zoe Brugger
 - xxvi. Junior Class Advisor - Kristin Fiegl
 - xxvii. Junior Class Advisor - Julie Bisselle
 - xxviii. Sophomore Class Advisor - Sarah Rice

- xxix. Freshman Class Advisor - Marie Williams
- xxx. Art Club Advisor - Kristen Larkin

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Policy - None at this time

11. Superintendent's Update

- a. Building Project Update
- b. Superintendent's Report

12. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

13. Next Meeting

- a. Regular Meeting August 12, 2021 6:00 PM Mountain View Campus Elizabethtown

14. Adjournment

Time: Motion: Second: Yes: No: Abstain: