

Boquet Valley CSD
Regular Meeting
Thursday, April 23, 2020 @ 6:00 PM
Via WebEx only - with no public in-person access

Official Minutes

1. Call to Order **At:** 6:29 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell - joined mtg at 6:48 PM

4. Attendees

Present: Joshua Meyer, Superintendent
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

Visitors: Amy Welch Cathy Brankman Shane Porter
Elaine Dixon-Cross Dan Parker Nelly Collazo

5. Approval of Minutes

a. Approve the minutes of the regular meeting held on March 12, 2020.

Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

6. Financials

- a. Approve the following financial reports:
- i. Warrant 9B dated 3/11/20
 - ii. Warrant 9C dated 3/17/20
 - iii. Warrant 9D dated 3/25/20
 - iv. Warrant 10A dated 4/2/20
 - v. Warrant 10C dated 4/15/20
 - vi. Revenue Status Report School Lunch Fund as of 3/31/20
 - vii. Budget Status Report School Lunch Fund as of 3/31/20
 - viii. Revenue Status Report General Fund as of 3/31/20
 - ix. Budget Status Report General Fund as of 3/31/20
 - x. Budgetary Transfer Report 3/1/20 - 3/31/20
 - xi. Multi-Fund Bank Account Reconciliation as of 3/31/20
 - xii. Treasurer's Report for Multi-Fund Month of 3/31/20
 - xiii. Payroll Bank Account Reconciliation as of 3/31/20
 - xiv. Debt Service Bank Account Reconciliation as of 3/31/20

- xv. Capital Project Bank Account Reconciliation as of 3/31/20
- xvi. Extraclassroom Bank Account Reconciliation as of 3/31/20
- xvii. Financial Statement of Extraclassroom Activity Fund 3/1/20 - 3/31/20
- xviii. Cafeteria Profit & Loss Statement July 2019 - March 2020
- xix. 2019-20 Cash Flow Report July 2019 - March 2020
- xx. Fund Balance Projection 2019-20
- xxi. 5 Year Financial Projections

Motion: Karin DeMuro Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

7. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #610, 007-13-14, 1273, 504-04-19, 10065, 654, 12419, 601, 2394, 1291, 697, 505, 1611, 2495, 657, 001-16-17, 1136, 1364, 1249, 1579, 1580, 1105, 007-16-17, 1012, 517, 1319, 773, 006-18-19 and 601.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

8. CVES Board Member Election

- a. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Leisa Boise for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- b. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Ed Marin for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- c. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Thomas McCabe for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- d. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Bruce Murdock for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion: Alan Jones Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0
Accept

9. CVES Administrative Budget Vote

- a. Resolved that the Board of Education of the Boquet Valley Central School District votes to approve the tentative Administrative Budget of the Clinton-Essex- Warren-Washington Board of Cooperative Educational Services for the school year 2020-21.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Accept and approve the School Physician proposal as submitted by Matt Nolan on behalf of The University of Vermont Health Network Elizabethtown Community Hospital for the 2020-2021 school year at an annual rate of \$9,000.00 for requested services as well as urine drug screen random testing for district employees at the rate of \$49.00 per employee.
- b. Accept and approve the School Tax Collector proposal as submitted by Debra Brooks for the 2020-2021 school year at a rate of \$10,000.00.
- c. Accept and approve the Applications for Corrected Tax Roll for fiscal year 1/1/2020-12/31/2020 for property owners:
 - i. Kathryn Danzeisen account #721A101115 in the amount of \$2,772.34
 - ii. Lauren Murphy account #725J102915 in the amount of \$938.25.
- d. Accept and approve the 2020-2021 Pay Date Schedule as presented (see attached).
- e. Accept and approve the bids received from Auctions International for the following items:
 - i. Blodget Zephaire convection oven in the amount of \$260.00,
 - ii. 2006 International bus in the amount of \$1,150.00, and
 - iii. 2006 Blue Bird Vision bus in the amount of \$3,250.00
- f. Recognize and accept, effective April 23, 2020, the Boquet Valley Administrators and Directors Association as the newly organized collective bargaining unit comprised of the titles Principal, Director of Student Support Services and Director of Buildings & Grounds.

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

11. Personnel - Consent Agenda

- a. Amend the appointment of Lily Whalen to the position of Teacher Aide effective March 16, 2020 to include a 120 day probationary period beginning March 16, 2020 and ending approximately November 16, 2020.
- b. Approve the appointment of Stephanie Booth to the permanent full-time civil service position of Cook Manager effective March 17, 2020.
- c. Approve the appointment of Jean Dickerson to the permanent full-time civil service position of Cook effective March 31, 2020.
- d. Approve the appointment of Lucas Fiorino to the permanent full-time civil service position of Cleaner effective April 7, 2020.
- e. Upon the recommendation of the Superintendent, Ryan Campagna, who holds a professional certification in the English Language Arts 7-12 area, is hereby granted tenure in the English Language Arts tenure area effective June 30, 2020.
- f. Upon the recommendation of the Superintendent, approve the *Juul* agreement for Jacqueline Chang-Seng to extend her probationary period for a period of one year (June 30, 2020 - June 30, 2021).

- g. Upon the recommendation of the Superintendent, approve the *Juul* agreement for Thomas Smith to extend his probationary period for a period of one year (June 30, 2020 - June 30, 2021).

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

12. Policy - None at this time.

13. Director of Student Support Services Report - Nelly Collazo - See attached.

14. Superintendent's Update - See attached.

- a. Architect Discussion

15. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 7:11 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain:
0

Accept

Out: 8:09 PM Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

16. Next Meeting

- a. Public Budget Hearing ~~Monday, May 11, 2020 5:30 PM~~ Lake View Campus
POSTPONED
- b. ~~Public Budget Hearing~~ **POSTPONED** / Regular Meeting Tuesday, May 12, 2020
6:00 PM Mountain View Campus
- c. Annual Budget Vote & Election ~~May 19, 2020 12 PM -- 8 PM~~ **POSTPONED**
(after June 1)
- d. Regular Meeting Thursday, June 11, 2020 6:00 PM Lake View Campus
- e. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM Mountain
View Campus

17. Adjournment

Time: 8:09 PM Motion: Karin DeMuro Second: Heather Reynolds

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: May 12, 2020

Jana Atwell, District Clerk