

Boquet Valley CSD
Regular Meeting
Thursday, February 13, 2020 @ 6:00 PM
Conference Room - Lake View Campus
Westport, NY 12993

UNOFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:01 PM Motion: Heather Reynolds Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0
Accept

Out:7:04 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain:0
Accept

No action taken.

- c. Reconvene to regular session at 7:07 PM.

Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

5. Attendees

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Cathy Brankman

Sheera Broderick

Ben Goff

Peter Gibbs

Arin Burdo

Julie Cassavaugh

Tracey Cross-Baker

Crystal Brant

Debra Spaulding

6. Approval of Minutes

- a. Approve the minutes of the regular meeting held on January ~~13~~ 23, 2020.

Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Board member, Sue Russell asked whether or not there is a policy or procedure for a student's return to school following an illness.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 7A dated 1/8/20
 - ii. Warrant 7B dated 1/15/20
 - iii. Warrant 7C dated 1/22/20
 - iv. Warrant 7D dated 1/29/20
 - v. Revenue Status Report School Lunch Fund as of 1/31/20
 - vi. Budget Status Report School Lunch Fund as of 1/31/20
 - vii. Revenue Status Report General Fund as of 1/31/20
 - viii. Budget Status Report General Fund as of 1/31/20
 - ix. Budgetary Transfer Report 1/1/20 - 1/31/20
 - x. Multi-Fund Bank Account Reconciliation as of 1/31/20
 - xi. Treasurer's Report for Multi-Fund Month of January 2020
 - xii. Payroll Bank Account Reconciliation as of January 31, 2020
 - xiii. Debt Service Bank Account Reconciliation as of 1/31/20
 - xiv. Capital Project Bank Account Reconciliation as of 1/31/20
 - xv. Extraclassroom Bank Account reconciliation as of 1/31/20
 - xvi. Financial Statement of Extraclassroom Activity Fund 1/1/20-1/31/20
 - xvii. Cafeteria Profit & Loss Statement July 2019 - January 2020
 - xviii. 2019-20 Cash Flow Report July 2019 - January 2020

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #003-19-20, 735, 007-16-17, 1012, 518, 2394, 002-16-17 and 648.

Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

10. Board Discussion Item

Board member, Karin DeMuro requested the possibility of placing a statement on the District website advising means of communicating with the Board and Administration.

11. Action Items - Consent Agenda

- a. Approve the Section VII Combining of Teams Application to combine Outdoor Track/Field with Moriah Central School for the 2019-2020 school year.
- b. Authorize the closing of extra-curricular accounts Class of 2018 (\$3.09) and Class of 2019 (\$303.49) for inactivity.
- c. Approve placing the following items to go out to bid through Auctions International:
 - i. (1) 2006 International 65 passenger school bus
 - ii. (1) 2006 Blue Bird 65 passenger school bus
 - iii. (1) Blodgett Oven Zephair convection oven (asset tag #A00097212)

Motion: Karin DeMuro Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0

Accept

12. Personnel - Consent Agenda

- a. Accept and approve the letter of intent to retire as submitted by Susan Bryant from her position as Elementary Teacher on July 1, 2021 pursuant to Article XX sections 1 and 3 of the Agreement between the ELCSO and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- b. Approve the request for a six week maternity leave effective approximately April 1 through May 13, 2020 as submitted by Teacher Aide MaryBeth Sayre.
- c. Approve the appointment of Trevor Brooks as a (non-certified) substitute teacher at a daily rate of \$82.60 effective February 14, 2020 (fingerprint clearance on file).

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0

Accept

13. Policy - None at this time

14. Superintendent's Update - See attached report.

- a. Status report on facilities conditions using the State-mandated building conditions survey data.
- b. Winter report on the school district's fleet of school buses and forecasted near-future priorities
- c. Winter report on instructional program staffing.

15. Principal's Report - Daniel Parker, Principal LakeView Campus

Principal Parker shared events that have focused on bringing the students from both campuses together and several upcoming events including leadership building at Camp Dudley and collaborating with the Social Center as well as a snowshoeing expedition and

planning for an 8th grade celebration/graduation. He thanked the faculty and staff for their efforts in making these events possible.

16. Public Comment

- a. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Sheera Broderick requested that the District consider holding off doing anything with the buildings until there is a referendum.

Arin Burdo expressed her appreciation afforded students that participate in Model UN and the efforts of advisor Mr. Castine.

Ben Goff stated he would like to have a discussion with the Board regarding several items that were discussed at the January 23, 2020 meeting. Mr. Goff was offered the opportunity to meet with Superintendent Meyer and Board President Phil Mero immediately following the meeting.

17. Next Meeting

- a. Budget Meeting Thursday, February 27, 2020 ~~6:00~~ 5:30 - 7:30 PM Executive Session, Budget meeting 7:00 PM Lake View Campus
- b. Regular Meeting Thursday, March 12, 2020 6:00 PM Mountain View Campus
- c. Budget Meeting Thursday, March 26, 2020 6:00 PM Mountain View Campus

18. Adjournment

Time: 8:00 PM

Motion: Heather Reynolds

Second: Alan Jones

Minutes are not official until approved by the Board of Education.

Date approved by the BOE:

Jana Atwell, District Clerk