

**Boquet Valley CSD
 Budget & Regular Meeting
 Thursday, January 23, 2020 @ 6:00 PM
 Conference Room - Mountain View Campus
 Elizabethtown, NY 12932**

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

[]Karin DeMuro []Dina Garvey []Alan Jones []Sarah Kullman
 []Philip Mero []Heather Reynolds []Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#4) discussions involving proposed, pending or current litigation,
- b. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- c. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. Reconvene to regular session at

Motion: Second: Yes: No: Abstain: Accept Reject Table

5. Attendees

Present:

Visitors:

6. Bernard P Donegan, Inc., Municipal Finance Consultant Presentation

7. 2020 -2021 Budget Discussion

- a. Receive and discuss the State of the District Mid-Year Report outlining forecasted priorities ahead for the school district and progress toward Board approved district goals.
- b. Examine and discuss the preliminary forecast of significant budget factors for the 2020-21 fiscal year - a benchmark report on administrative, instructional and

operations staffing at BVCS D, and mid-year status report of 2019-20 shared services agreements with other school districts.

- c. Examine a public session status report on progress with forecasting key public education budget factors for 2020-21
- d. Receive and discuss an interim report on the budget development process to date and prospective Governor positions and proposals associated with State Aid.

8. Approval of Minutes

- a. Approve the minutes of the regular meeting held on December 12, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

10. Financials

- a. Approve the following financial reports:
 - i. Warrant 6A dated 12/4/19
 - ii. Warrant 6B dated 12/11/19
 - iii. Warrant 6C dated 12/18/19
 - iv. Revenue Status Report School Lunch Fund as of 1/16/20
 - v. Budget Status Report School Lunch Fund as of 12/31/19
 - vi. Revenus Status Report General Fund as of 1/16/20
 - vii. Budget Status Report General Fund as of 12/31/19
 - viii. Budgetary Transfer Report 12/1/19 - 12/31/19
 - ix. Multi-Fund Bank Account Reconciliation as of 12/31/19
 - x. Treasurer's Report for Multi-Fund Month of December 2019
 - xi. Payroll Bank Account Reconciliation as of December 31, 2019
 - xii. Debt Service Bank Account Reconciliation as of 12/31/19
 - xiii. Capital Project Bank Account Reconciliation as of 12/31/19
 - xiv. Extraclassroom Bank Account reconciliation as of 12/31/19
 - xv. Financial Statement of Extraclassroom Activity Fund 12/1/19-12/31/19
 - xvi. Cafeteria Profit & Loss Statement July - December 2019
 - xvii. 2019-20 Cash Flow Report July - November 2019
 - xviii. Fund Balance Projection 2019-20

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1151, 2634, 12391, 670, 11005, 827, 11006, 504-03-20, 2438, 008-16-17, P01-14-15, 1102, 12397, 772, 8798 and 504-06-19.

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Board Discussion Item

- a. 2020-21 Building Use Recommendation
 - i. Resolved upon recommendation of the Superintendent, the Board of Education approves the relocation of all Kindergarten through grade 5 classes to the Lake View Campus and all grades 6 through 12 classes to the Mountain View Campus effective with the 2020-21 school year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Action Items - Consent Agenda

- a. Approve the application for refund of the 2019-20 BVCS tax roll per Essex County Real Property Tax for William E. Pierce (account #56.4-1-13.000) in the amount of \$490.49.
- b. Authorize the payment of Award of Costs for Kathryn Danzeisen in the amount of \$30.00 as a result of the settling of the Small Claims Assessment Review filing settled on Ms. Danzeisen's behalf.
- c. Accept a check in the amount of \$714.49 (payable to Westport Central School District) in accordance with the global settlement in the *In re: DRAM Antitrust Litigation* which reflects the District's share of the recovery by the Office of the New York Attorney General on behalf of New York government entities that may have overpaid for computers during the period 1998 through 2002.
- d. Accept an anonymous donation in the amount of \$2,816.71 received January 14, 2020 to be used for purchases pursuant to the recommendation of the administration of BVCS and in accordance with proposed District policy 5230 *Acceptance of Gifts, Grants, and Bequests to the District*.
- e. Upon recommendation of the Superintendent, the Board of Education shall approve the following resolution:

WHEREAS, the Boquet Valley Central School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Boquet Valley Central School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and

WHEREAS, the Boquet Valley Central School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and

continue careers with the Boquet Valley Central School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement.

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the permanent full-time position of Secretary to the Principal (civil service title clerk) effective December 7, 2019.
- b. Approve the appointment of Mike Mitchell to the permanent full-time civil service position of Maintenance Mechanic effective December 23, 2019.
- a. Approve the (retro-active) appointment of Caroline Thompson to the position of long-term non-certified substitute Pre-Kindergarten Teacher effective November 4, 2019 at a daily rate of \$125.00 advancing to the daily rate of \$150.00 (long-term non-certified substitute 11-20 weeks) effective January 27, 2020.
- b. Approve the appointment of Paul Mudie to the position of long-term certified substitute Computing Technology Teacher effective February 3, 2020 at a daily rate of \$175.00.
- c. Accept and approve the letter of retirement as submitted by Julie Rascoe from her position as Special Education Teacher on July 1, 2020 pursuant to Article XX sections 1 and 3 of the Agreement between the ELCSO and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- d. Accept the notice of retirement as submitted by Susan Plumadore from her position as Teacher Assistant during the 2020-21 fiscal school year pursuant to Article XXI of the agreement between the ELCSO and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- e. Approve the appointment of Jenifer O'Neill to the full-time 10 month position of Building Substitute (Lake View Campus) at a daily rate of \$85.00 (with the option to obtain the Empire BC/BS bronze health insurance plan) effective on or about February 10, 2020 (fingerprint clearance on file).
- f. Resolved upon the recommendation of the Superintendent, Suzette Montville, is hereby appointed to the position of Pre-Kindergarten Teacher commencing on or about February 3, 2020 and anticipated to end on June 30, 2020. Salary for the 2019-20 school year is \$46,801.24 (pro-rated) based on step 1 \$43,129 and 33 credit hours \$3,672.24 (WEA current contract) pending receipt of fingerprint clearance.
- g. Approve the appointment of Amy Calkins to the full-time position of Cleaner (40 hours per week) effective January 13, 2020 at a rate of \$12.55 per hour with a 120 day probationary period commencing on January 13, 2020 and anticipated to end on July 2, 2020.
- h. Approve the appointment of Justine Crandall-Otis as a (non-certified) substitute teacher at a daily rate of \$82.60 pending receipt of fingerprint clearance.
- i. Approve the appointment of Emily Rascoe as a (non-certified) substitute teacher at a daily rate of \$82.60 pending receipt of fingerprint clearance.

