

- 6. Partnership with Cornell Cooperative Extension - Meghan Brooks, Farm to School Educator** - Ms. Brooks provided an overview of the Farm to School program which focuses on school cafeterias, classrooms and communities. Currently, participation includes 18 school districts, 3 BOCES and 21 area farms selling their produce to schools.

7. Approval of Minutes

- a. Approve the minutes of the regular meeting held on October 10, 2019 as presented.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 5 No: 0 Abstain: 0 Accept

8. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Lisa Whalen addressed concerns regarding substitute hours and payment.

9. Financials

- a. Information related to the agreement between Boquet Valley CSD and Fiscal Advisors & Marketing, Inc. to provide services related to the borrowings for the District's share of the CEWW BOCES Capital Project - Christine Crowley, CIPMA Vice President, Municipal Advisor Fiscal Advisors & Marketing, Inc.
- i. Approve the Financial Advisory Services Agreement between the Boquet Valley CSD and Fiscal Advisors & Marketing, Inc. as presented.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0 Accept

- b. Approve the Bond Resolution of the Boquet Valley CSD authorizing the issuance and sale of serial bonds or notes in anticipation of such bonds in the aggregate principal amount of \$982,240 (see attached resolution).

Motion: Karin DeMuro Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

Roll Call Vote: Mero - yes, Jones - absent, DeMuro - yes, Garvey - yes, Kullman - yes, Reynolds - yes, Russell - absent

- c. Approve the following financial reports:

- i. Warrant 4A dated 10/2/19
ii. Warrant 4B dated 10/9/19
iii. Warrant 4C dated 10/16/19
iv. Warrant 4D dated 10/23/19
v. Warrant 4E dated 10/30/19
vi. Payroll Bank Account Reconciliation as of 10/31/19

- vii. Multi-Fund Bank Account Reconciliation as of 9/30/19
- viii. Treasurer's Report for Multi-Fund Month of September 2019
- ix. Capital Project Bank Account Reconciliation as of 10/31/19
- x. Debt Service Bank Account Reconciliation as of 10/31/19
- xi. Cafeteria Profit & Loss Statement July - October 2019
- xii. Extraclassroom Bank Account Reconciliation as of 10/31/19
- xiii. Financial Statement of Extraclassroom Activity Fund October 1 - 31, 2019
- xiv. Revenue Status Report School Lunch Fund as of 10/31/19
- xv. Revenue Status Report General Fund as of 10/31/19
- xvi. Budget Status Report School Lunch Fund as of 10/31/19
- xvii. Budget Status Report General Fund as of 10/31/19
- xviii. Budgetary Transfer Report 10/1/19 - 10/31/19
- xix. 2019-20 Cash Flow Report July - September 2019

Motion: Karin DeMuro Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #11010, 12391, 1247, 8794, 1364, 002-18-19, 008-14-15, 1267, 12383, 12409, 1581, 1342, 1319, 1189, 518, 1211, and 002-17-18.

Motion: Dina Garvey Second: Karin DeMuro Yes: 5 No: 0 Abstain: 0 Accept

11. Board Discussion Items

- a. Small Claims Assessment Review Potential Tax Refund - District Treasurer, Sharlene Petro-Durgan explained that we have received notice of an additional potential tax refund which is currently under review.

12. Action Items - Consent Agenda

- a. Approve the closing of accounts for the WCS Class of 2018 and Class of 2019 as required by Commissioner Regulation and directed by Board Policy #5520 due to club inactivity. The funds will be transferred to the BVCS Student Council account.
- b. Approve the Section VII Combining of Teams Application for indoor track & field with Moriah CSD for the 2019-20 school year.
- c. Approve the 2020-21 Budget Development Timetable as presented.
- d. Accept the donation of the following equipment (with values as indicated) from Gwendolyn Sturges:
 - i. Treatment table (\$300)
 - ii. Office furniture (\$1,000)
 - iii. Physician's scale (\$300)
 - iv. Kettle bells (\$80)

Motion: Heather Reynolds Second: Karin DeMuro Yes: 5 No: 0 Abstain: 0 Accept

13. Personnel - Consent Agenda

- a. Approve the appointment of Carol Moulton to the permanent full-time position of Cleaner at the Mountain View Campus (civil service title cleaner) effective September 13, 2019.
- b. Accept the letter of resignation and intent to retire as submitted by Debora Egglefield from the position of Teacher for the BVCS D effective November 1, 2019.
- c. Accept the letter of resignation as submitted by Connie Blaine from the position of Computing Technology Teacher at the Lake View Campus with her last date of employment being November 12, 2019.
- d. Accept the letter of resignation as submitted by Aimee Lobdell from the position of Teacher Aide at the Mountain View Campus with her last date of employment being November 26, 2019.
- e. Accept the letter of resignation as submitted by Jeannette Linney from the position of Pre-K Teacher at the Mountain View Campus with her last date of employment being November 12, 2019.
- f. Approve the appointment of Judy Kingsley to the position of part-time Cafeteria Service Worker (17.5 hours per week) at an hourly rate of \$11.90 effective October 22, 2019.
- g. Approve the appointment of Elizabeth Otto to the position of Teacher Assistant at an annual salary of \$29,706 (pro-rated for the 2019-20 school year) effective November 25, 2019.
- h. Approve the appointment of Kathy Bedore to the position of long-term certified substitute Computing Technology Teacher at a daily rate of \$175.00 effective November 13, 2019.
- i. Approve the appointment of Robert Fielder as a substitute (non-certified) teacher at a daily rate of \$77.70 pending receipt of fingerprint clearance.
- j. Approve the appointment of Kaleigh Mills as a substitute (non-certified) teacher at a daily rate of \$77.70 pending receipt of fingerprint clearance.
- k. Resolved upon the recommendation of the Superintendent, Leighann Greene, who is professionally certified in the Early Childhood (Birth-Grade 2) area, is hereby appointed to the position of Elementary Teacher tenure area for a probationary period commencing November 1, 2019 and anticipated to end on November 1, 2023. The (pro-rated) salary for the 2019-20 school year is \$50,052.08 based on step 4 \$46,046 and 36 credit hours (paid per block of 3 credit hours) \$4,006.08 (WEA current contract).
- l. Approve the appointment of the following extra-curricular positions for the 2019-20 school year at the stipend per the stated contract:
 - i. Detention Monitor (LVC) - Cathy Brankman (WCS)
 - ii. Volunteer Assistant Boys JV Basketball - Barry Morrison (no stipend)
 - iii. Volunteer Assistant Boys Modified Basketball - David Kirkby (no stipend)
- m. Accept the letter of resignation as submitted by David Murcay from the position of Maintenance Person/Bus Driver at the Mountain View Campus with the last date of employment being December 6, 2019.

Motion: Karin DeMuro Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0
Accept

14. Policy

- a. Student Voter Registration and Pre-Registration (#7440) - First reading

15. Superintendent's Update - See attached

- a. Facilities Committee Update
- b. Staffing Update
- c. Report on early progress toward district goals

16. Mountain View Campus Principal Report - Mark Bessen

Interim Superintendent, Mark Bessen shared several recent as well as upcoming District and student events including K-12 staff development, National Honor Society induction scheduled on December 12 at the Mountain View campus, parent/teacher conferences, the beginning of the winter sports season and new opportunities for students, Senior Play hosted at Mountain View, spring production to be hosted at Lake View, senior privileges and January Regents exams.

17. Public Comment - None at this time.

18. Next Meeting

- a. Regular Meeting Thursday, December 12, 2019 6:00 PM Lake View Campus

19. Adjournment

Time: 8:10 PM Motion: Karin DeMuro Second: Dina Garvey

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: December 12, 2019

Jana Atwell, District Clerk