

6. CVES Component Board Visit - Dr. Mark Davey, District Superintendent & Michele Friedman, Director of CTE

Dr. Mark Davey provided the members of the Board with a CVES Services Summary for the Boquet Valley Central School District as well as a Fact Sheet about CVES. CTE Director Michele Friedman presented an overview of the 2019-20 Career & Technical Education Program and Services.

7. Audit Committee Report Meeting - Mr. Tom Telling, Telling & Hillman, PC

- a. Focus on the audit committee of the school board gathering with representatives of the independent financial audit firm to examine and discuss a preliminary draft edition of the annual independent financial audit reports, in keeping with increased fiscal accountability responsibilities mandated by New York State.

Members of the Board will engage with independent auditor, Mr. Tom Telling, CPA to examine and discuss the independent financial audit reports for the fiscal year ending June 30, 2019.

8. Annual Independent Auditor Reports and Associated Fiscal Accountability Report

- a. WHEREAS the Elizabethtown-Lewis Central School District and Westport Central School District are required to engage an independent certified public accounting firm to conduct an annual audit of the financial operations of the Districts; and

WHEREAS, the aforesaid audits have been prepared by Telling & Hillman, PC for the fiscal year ended June 30, 2019; and

RESOLVED, that the Board of Education accepts the June 30, 2019 Elizabethtown- Lewis Central School District and Westport Central School District audited financial statements; and

THEREFORE BE IT FURTHER RESOLVED, that the District Clerk is authorized to file the June 30, 2019 Audited Financial Statements with the New York State Commissioner of Education in accordance with Education Law 2116-a(3)(a) and the Commissioners' Regulation, Section 170,12(e)(2).

Motion: Sue Russell Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

9. Approval of Minutes

- a. Approve the meeting minutes of the regular meeting held on September 12, 2019 and special meeting held on October 3, 2019 as presented.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

10. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Lawrence Lobdell, Co-President Senior Class and Student Council, requested the Board consider the privilege of allowing students to go off campus for lunch.

Paul Buehler discussed the painting over of all current ELCS murals at the Mountain View Campus.

Parent Elissa Duso, shared her concerns over the lack of communication and questioned the availability of the ACAP After-School Program for elementary students attending the Mountain View Campus.

11. Financial - Consent Agenda

- a. Approve the following financial reports:
 - i. Warrant 3A dated 9/4/19
 - ii. Warrant 3B dated 9/11/19
 - iii. Warrant 3C dated 9/18/19
 - iv. Warrant 3D dated 9/25/19
 - v. Budget Status Report General Fund as of 7/31/19
 - vi. Budget Status Report School Lunch Fund as 7/31/19
 - vii. Revenue Status Report General Fund as of 7/31/19
 - viii. Revenue Status Report School Lunch Fund as of 7/31/19
 - ix. Budgetary Transfer Report From 7/1 - 7/31/19
 - x. Budgetary Transfer Report From 8/1 - 8/31/19
 - xi. 2019-2020 Cash Flow Report July 2019
 - xii. 2019-2020 Cash Flow Report August 2019
 - xiii. Revenue Status Report School Lunch Fund as of 9/30/19
 - xiv. Revenue Status Report General Fund as of 9/30/19
 - xv. Budget Status Report School Lunch Fund as of 9/30/19
 - xvi. Budget Status Report General Fund as of 9/30/19
 - xvii. Budgetary Transfer Report from 9/1/19 to 9/30/19
 - xviii. Revenue Status Report School Lunch Fund as of 8/31/19
 - xix. Revenue Status Report General Fund as of 8/31/19
 - xx. Budget Status Report School Lunch Fund as of 8/31/19
 - xxi. Budget Status Report General Fund as of 8/31/19
 - xxii. Multi-Fund Bank Account Reconciliation as of 8/31/19
 - xxiii. Treasurer's Report for Multi-Fund Month of August 2019
 - xxiv. Payroll Bank Account Reconciliation as of 9/30/19
 - xxv. Payroll Bank Account Reconciliation as of 8/31/19
 - xxvi. Payroll Bank Account Reconciliation as of 7/31/19

- xxvii. Capital Project Bank Account Reconciliation as of 9/30/19
- xxviii. Capital Project Bank Account Reconciliation as of 8/31/19
- xxix. Capital Project Bank Account Reconciliation as of 7/31/19
- xxx. Debt Service Bank Account Reconciliation as of 9/30/19
- xxxi. Debt Service Bank Account Reconciliation as of 8/31/19
- xxxii. Debt Service Bank Account Reconciliation as of 7/31/19
- xxxiii. Extraclassroom Bank Account Reconciliation as of 9/30/19
- xxxiv. Extraclassroom Bank Account Reconciliation as of 8/31/19
- xxxv. Extraclassroom Bank Account Reconciliation as of 7/31/19
- xxxvi. Financial Statement of Extraclassroom Activity Fund 9/1/19 - 9/30/19
- xxxvii. Financial Statement of Extraclassroom Activity Fund 8/1/19 - 8/31/19
- xxxviii. Financial Statement of Extraclassroom Activity Fund 7/1/19 - 7/31/19
- xxxix. Cafeteria Profit & Loss Statement 2019-20 July & August
- xl. Treasurer's Report for Multi-Fund Month of July 2019
- xli. Multi-Fund Bank Account Reconciliation as of 7/31/19

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

12. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1140, 505, 1033, 007-13-14, 1247, 009-18-19, 740, 1262, 1364, 1249, 1323, 007-18-19, 1349, 003-19-20, 1102, 1581, 2099, 1342, 8796, 1105, 12372, 539, 803, 773, 1211 and 1088.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

13. Board Discussion Items

- a. Small Claims Assessment Review Potential Tax Refunds x5 - District Treasurer Sharlene Petro-Durgan explained that there are five potential tax refunds currently under review.
- b. Clinton-Essex-Warren-Washington School Boards Association Meeting November 14, 2019 - Overview of the NYS ELA/Math/Science/Social Studies Standards and Implementation Timeline - If interested in attending, please contact the District Clerk. However, this date does conflict with our November Board meeting.

14. Action Items - Consent Agenda

- a. Approve the Advantage Services agreement provided by Siemens for services to be provided at the Mountain View Campus for an initial term of three (3) years beginning 7/1/19 - 6/30/20 at \$17,003, 7/1/20 - 6/30/21 at \$17,513 and 7/1/21 - 6/30/22 at \$18,038.
- b. Approve the agreement by North Country Kids, Inc. doing business as an Early Intervention and Preschool agency and BVCS D to provide contractual services per attached agreement.

- c. Approve the agreement provided by independent contractor, Anne Kuhl to provide orientation and mobility (O&M) services and/or needed Teacher of the Visually Impaired (TVI) services to children who are blind or visually impaired per attached agreement.
- d. Approve the tax refund per court order for William T. McCutcheon (CV14-0361 & CV15-0426) amount to be calculated by Business Manager, Sharlene Petro-Durgan.

Motion: Karin DeMuro Second: Sue Russell Yes: 6 No: 0 Abstain: 0

Accept

15. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the full-time position of Secretary to the Principal at the Lake View Campus (civil service title clerk) with a 120 day probationary period commencing on June 18, 2019 and anticipated to end on December 7, 2019.
- b. Accept the resignation of Kelley McGrath from the position of Cook at the Lake View Campus effective September 17, 2019.
- c. Approve the appointment of Jean Dickerson to the full-time position of Cook (35 hours per week) at the Lake View Campus at a rate of \$15.28 per hour effective September 17, 2019 with 120 day probationary period commencing on September 17, 2019 and anticipated to end on March 31, 2020..
- d. Approve the appointment of Lucas Fiorino to the full-time position of Cleaner (37.5 hours per week) at the Mountain View Campus effective October 11, 2019 at a rate of \$12.55 per hour with a 120 day probationary period commencing on October 11, 2019 and anticipated to end on April 7, 2020.
- e. Approve the provisional appointment of James Varno as the probationary Director of Facilities II (pending the registration and results of the State Civil Service Director of Facilities II Exam during the next available administration of the exam) effective on or about November 1, 2019 with a pro-rated annual salary of \$60,000.
- f. Approve the appointment of Lillian Crowningshield as a substitute bus aide at an hourly rate of \$11.10 effective September 27, 2019.
- g. Approve the appointment of Larry Denton as a substitute cleaner at an hourly rate of \$11.10 effective October 11, 2019.
- h. Approve the appointment of Stephen Lynch as a substitute (non-certified) teacher at a daily rate of \$77.70 effective October 11, 2019.
- i. Approve the appointment of Sharon Sloan as a substitute (certified) teacher at a daily rate of \$85.00 effective October 11, 2019.
- j. Approve the appointment of the following extra-curricular appointments for the 2019-20 school year at the stipend per the stated contract:
 - i. Boys modified basketball coach - Jim Monty (ELCS)
 - ii. Boys JV basketball coach - Don Markwica (WCS)
 - iii. Girls modified basketball coach - Irwin Borden (~~ELCS~~)-(WCS)
 - iv. Girls varsity basketball coach - Thomas McKinley (WCS)

- v. Varsity baseball coach - Don Markwica (WCS)
- vi. Modified softball coach - Leighann Greene (ELCS)
- vii. Varsity softball coach - Jim Monty (ELCS)
- viii. FBLA advisor - Tonya Lackey (WCS)
- ix. Senior Play advisor - Scott Gibbs (WCS)
- x. Art Club - Kristen Larkin - (ELCS)
- xi. Drama Club advisor - Diana McGuigan (WCS)
- xii. End-of-Year Slideshow advisor - Tonya Lackey (WCS)
- xiii. 8th Grade (Class of 2024) advisor - Sarah Rice (ELCS)
- xiv. Middle School Student Council advisor - Cathy Brankman (WCS)
- xv. School Newspaper advisor - Cathy Brankman (WCS)
- xvi. Music Ensemble I (Jazz Band) - Kerry Mero (ELCS)
- xvii. Freshman Grade (Class of 2023) co-advisor - Kristin Fiegl (WCS)

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

16. Policy - None at this time

17. Superintendent's Update - See attached

- a. Official annual student enrollment report data and multi-year retrospective on October enrollment
- b. Consider approving the proposed budget development timetable for winter-spring 2020
- c. Facilities Committee Update
- d. Policy Manual Update

18. Director of Student Support Services Report - Nelly Collazo

Mrs. Collazo reported that preschool enrollment has increased from 28 students to 31 students since the start of the school year. The children are preparing for their first field trip. Work continues on AIS/RTI plans while Special Education committee meetings are being held as well as meetings with the Counseling Department.

19. Public Comment

Resident and Facilities Committee Member Sheera Broderick asked if there was a step-by-step plan during the interim while discussion and decisions are being made regarding a new facility. Mrs. Broderick also asked if there were other means of communication other than Facebook. She stated she is pleased with the efforts being made to bring the communities and students together.

Lisa Whalen thanked Paul Buehler for his hard work in planning and preparing for the homecoming weekend.

Paul Buehler explained that all was going well and everyone was working together.

20. Next Meeting

- a. Regular Meeting Thursday, November 14, 2019 6:00 PM Mountain View
Campus

21. Adjournment

Time: 8:33 PM

Motion: Sue Russell

Second: Heather Reynolds

Minutes are not official until approved by the Board of Education.

Date approved by the BOE:

Jana Atwell, District Clerk