

**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, September 12, 2019 - 6:00 PM**  
**Conference Room Mountain View Campus**  
**Elizabethtown, NY 12932**

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro      [ ]Dina Garvey      [ ]Alan Jones      [ ]Sarah Kullman  
[ ]Philip Mero      [ ]Heather Reynolds      [ ]Suzanne Russell

**4. New Employee Introductions & Reception**

**5. Executive Session**

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the hiring of faculty and staff positions.

In:                      Motion:                      Second:                      Yes: No: Abstain: Accept Reject Table

Out:                      Motion:                      Second:                      Yes: No: Abstain: Accept Reject Table

- c. Reconvene to regular session at

**6. Attendees**

Present:

Visitors:

**7. Approval of Minutes**

- a. Approve the meeting minutes of the regular meeting held on August 8, 2019 and special meeting held on August 28, 2019 as presented.

Motion:                      Second:                      Yes: No: Abstain: Accept Reject Table

**8. Public Comment**

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by

the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

## **9. Financial - Consent Agenda**

- a. Approve the following financial reports:
  - i. WCS Warrant 1B dated 7/24/19
  - ii. WCS Warrant 1C dated 7/31/19
  - iii. WCS Warrant 2A dated 8/6/19
  - iv. ELCSD Warrant 1A dated 7/17/19
  - v. ELCSD Warrant 1B dated 7/24/19
  - vi. ELCSD Warrant 1C dated 7/31/19
  - vii. ELCSD Warrant 2A dated 8/6/19
  - viii. BVCS D Warrant 1A dated 7/10/19
  - ix. BVCS D Warrant 2A dated 8/7/19
  - x. BVCS D Warrant 1B dated 7/24/19
  - xi. BVCS D Warrant 2B dated 8/14/19
  - xii. BVCS D Warrant 2C dated 8/21/19
  - xiii. BVCS D Warrant 2D dated 8/28/19

Motion:                      Second:                      Yes: No: Abstain: Accept Reject Table

## **10. CSE Recommendations**

- a. Accept and approve the following CSE recommendations for student #1241, 725, 1364, 004-16-17, 1190, 1012, 1365, 504-07-19 and 518.

Motion:                      Second:                      Yes: No: Abstain: Accept Reject Table

## **11. Board Discussion Items**

- a. Superintendent Evaluation

## **12. Action Items - Consent Agenda**

- a. Approve the relocation of 10 chromebooks from the Lake View Campus to the Mountain View Campus with asset tag #A00300807, A00369829, A00369826, A00369840, A00300804, A00369849, A00369846, A00369835, A00369825, A00369839, A00369847, A00369832, A00369830, A00369850, A00369827 and A00369837.
- b. Approve the quote received from NERIC for implementing FamilyID during the 2019-20 school year at a cost of total \$1,692.45 (FamilyID vendor M&S @ \$1463.00 and FamilyID NERIC coordination @ \$219.45).
- c. Approve the Shared Services Agreement for Special Education Services by and between Peru CSD and BVCS D per the attached agreement.
- d. Approve the Agreement to Merge Athletic Teams (outdoor track) by and between the Moriah CSD and Boquet Valley CSD for the 2019-20 school year per the attached agreement.

- e. Approve the agreement between the Substance Abuse Prevention Team of Essex County, Inc. and the Boquet Valley CSD to provide substance abuse prevention education services to the District through an on-site Prevention Specialist one day per week for the 2019-20 school year at a cost of \$5,000.
- f. Approve the 2019-20 school calendar revision which includes early dismissal dates: October 1, 2019, November 6, 2019, December 5, 2019, February 3, 2020, March 10, 2020, April 1, 2020 and May 7, 2020.
- g. Approve the relocation of the District bulletin board from the hallway corridor outside the main office to the bulletin board located outside room #123.
- h. Resolution Authorizing Execution of Letter for Municipal Advisor Services  
BE IT RESOLVED by the Board of Education as follows:
  - (1) The firm of Bernard P. Donegan, Inc. is hereby designated Municipal Advisor to the Boquet Valley Central School District at Elizabethtown-Lewis-Westport.
  - (2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated August 1, 2019.
  - (3) The President of the Board of Education is hereby authorized to execute and deliver said letter of services.
  - (4) This resolution shall take effect immediately.

Motion:                      Second:                      Yes: No: Abstain: Accept Reject Table

### **13. Personnel - Consent Agenda**

- a. Amend the effective date of appointment for Irvin (Sonny) Calkins from September 9, 2019 to September 3, 2019 also changing his 120 day probationary period to reflect this date change. Mr. Calkins 120 day probationary period will commence on September 3, 2019 and is anticipated to end on February 28, 2019.
- b. Accept the resignation as submitted by Stephanie Booth from her position as full-time cleaner at the Mountain View Campus effective September 2, 2019.
- c. Approve the appointment of Brett LaMere to the permanent full-time civil service position of Cleaner/Bus Driver effective August 7, 2019.
- d. Approve the appointment of Chad Tyson to the permanent full-time civil service position of bus driver/mechanic effective August 30, 2019.
- e. Amend the appointment of Amy Nelson from part-time (.5) music teacher to part-time (.6) music teacher.
- f. Approve the addendum to Confidential Secretary, Bridget Belzile's agreement to extend her appointment from October 1, 2019 through June 30, 2020.
- g. Approve the appointment of Bonnie Williams as a substitute bus driver at an hourly rate of \$14.30 effective September 13, 2019 pending receipt of fingerprint clearance.
- h. Approve the appointment of Jean Dickerson as a substitute food service helper at an hourly rate of \$11.10, substitute clerical at an hourly rate of \$11.10, and substitute (non-certified) teacher, teacher assistant and teacher aide at a daily rate of \$77.70 effective September 5, 2019.
- i. Approve the appointment of Luis Garnica as head coach for the merged outdoor track team (Moriah CSD and BVCSD) for the 2019-20 school year.

- j. Approve the appointment of Howard Hammonds as a volunteer assistant coach for the merged outdoor track team for the 2019-20 school year.
- k. Amend the annual stipend to be paid to mentors Sarah Rice and Kaitlin Fielder to reflect the rate per the current Agreement between ELCS D and Elizabethtown-Lewis Teachers' Association.
- l. Accept the resignation as submitted by Connie Blaine from the extra-curricular position of 7th Grade Class Advisor (no stipend) for the 2019-20 school year.
- m. Approve the appointment of the following extra-curricular appointments for the 2019-20 school year at the stipend per the current WEA contract:
  - i. Soccer game timer - Carol Schwoebel
  - ii. Yearbook co-advisor - Julie Bisselle
  - iii. Yearbook co-advisor - Zoe Brugger-Lobdell
  - iv. Assistant coach boys' modified soccer - Lisa Whalen (at \$0.00 stipend)
  - v. Assistant coach boys' varsity soccer - Caleb Denton (at \$0.00 stipend)

Motion:                      Second:                      Yes. No: Abstain:    Accept Reject Table

**14. Committee Updates**

- a. Code of Conduct Transition Advisory Team - Robert Witkiewicz
  - i. Approve the Code of Conduct as presented for the 2019-20 school year.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

- b. Extracurricular Transition Advisory Team - Robert Witkiewicz

**15. Policy**

- a. Second reading and adoption
  - i. Comprehensive Student Attendance Policy (#TBD)
  - ii. Student Use of Computerized Information Resources (Acceptable Use Policy) (#TBD)
- b. Approve the revision of current (WCS Erie I) policy #5660 Meal Charging and Prohibition Against Meal Shaming as recommended by Erie I BOCES.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**16. Superintendent's Update**

- a. Preview of monthly snapshot reports on instructional programs and support operations

**17. Principals' Reports**

- a. Preliminary K-12 student enrollment report

**18. Director of Student Support Services Report**

**19. Public Comment**

**20. Next Meeting:** Thursday, October 10, 2019 6 PM Lake View Campus

**21. Adjournment**

Time:

Motion:

Second: