

**Boquet Valley CSD
Regular Meeting**

**Wednesday, June 26, 2019 - 6:30 PM
Bulles Auditorium (WCS)
25 Sisco Street, Westport, NY 12993**

OFFICIAL MINUTES

1. Call to Order At: 6:34 PM By: President Mero

2. Pledge of Allegiance

3. Roll Call

[X] Karin DeMuro - arrived 6:45 PM [X] Dina Garvey [X] Alan Jones
[X] Sarah Kullman [X] Philip Mero [Absent] Heather Reynolds [X] Suzanne Russell

4. Executive Session (approximately one hour)

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the hiring of administrative positions.
- c. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to administrative reorganization.

In: 6:34 PM Motion: Dina Garvey Second: Sue Russell Yes: 5 No: 0 Abstain: 0
Accept

Out: 7:29 PM Motion: Dina Garvey Second: Sarah Kullman Yes: 6 No: 0 Abstain:

0

Accept

No action taken.

- d. Reconvene to regular session at 7:34 PM

Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

5. Attendees

Present: Dr. Mark Davey, Interim Superintendent
Joshua Meyer, Interim Superintendent WCS
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

Visitors: Alvin Reiner Paul Buehler Cathy Brankman
 Ryan Hathaway Connie Blaine Sue Plumadore
 Hedy Merrihew Baronese Rutz Heidi Palmer
 Carol Schwoebel

6. Approval of Minutes - Consent Agenda

- a. Approve the meeting minutes of the special meeting held on June 3, 2019 as presented.
- b. Approve the meeting minutes of the regular meeting held on June 10, 2019 ~~as presented~~ amended with correction #12 Yes: 5 No: 2

Motion: Sarah Kullman Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

7. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself and provide your school district of residents. Public comments will be limited to 15 minutes.

Connie Blaine (ELCS faculty) provided photos of the playground at the ELCS campus indicating its substandard condition. She stated that there is approximately \$21,000 from fundraising efforts that has been deposited in the (ELCS) yearbook club account to be used for the playground.

8. Presentations/Reports

- a. Special Education Transition Advisory Team Presentation - Tabled to future meeting
- b. Athletics Transition Advisory Team Presentation - Committee Facilitator, Paul Buehler, presented five recommendations from the athletics transition team with supporting rationale (see attached).
- c. Identity Transition Advisory Team Presentation
 - i. Building Names - Motion by Alan Jones, second by Sue Russell to rename the Elizabethtown campus and the Westport campus the Mountain View Campus and the Lake View Campus respectively. Motion carried.
 - ii. Griffin Logo - Motion by Sue Russell, second by Karin DeMuro to select an official Griffin logo as a gold griffin outlined in royal blue (logo can be seen on the attached report provided by Superintendent Meyer). Motion carried.
- d. District Office, Campus & Room Assignments Presentation -
BE IT RESOLVED, that the District Office of the Boquet Valley Central School District be located at Lake View Campus 25 Sisco Street, Westport, New York.

Motion: Sue Russell Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0
Accept

9. Board Discussion Items

- a. Non-Resident Tuition Rate for the 2019-20 School Year -
BE IT RESOLVED, that the non-resident tuition rate for the 2019-20 school year be set at \$1,271.44 per student at a maximum family rate of \$3,814.32 (three times the individual rate).

Motion: Sue Russell Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

- b. School Tax Installment Payments for the 2019-20 School Year -
WHEREAS, pursuant to New York State Real Property Law §1326-a, the Board of Education desires to allow taxpayers the option of paying their school taxes in installments.
NOW, THEREFORE BE IT RESOLVED, that taxpayers who owe taxes in excess of fifty dollars (\$50) may elect to pay their taxes in one full payment or in three (3) installments as follows:
- a. Full Payment - Full payment of the school real property tax shall be due and payable by the close of business on September 30, 2019. All taxpayers, except as indicated below, who fail to make payment of the tax in full by September 30, 2019 by the close of business shall be charged a penalty of current %, which penalty shall be added to the tax by the tax collector and collected by the tax collector.
 - b. Installment Payment - Installment payment of taxes shall be due in three (3) payments on the following dates: September 30, 2019, October 15, 2019, and November 1, 2019. The payment of the first installment by the taxpayer eligible for installment payments shall be conclusive evidence of an intention to pay school real property taxes in installments. Any late payment of ten (10) days or more of the installment payments shall render the taxpayer ineligible to participate in installment payments for the following school fiscal year.
 - c. The installment payments shall be as follows:
 - i. The first installment payment shall equal fifty percent (50%) of the total taxes due, payable on September 30, 2019, which shall be the last day of the one month collection period as prescribed by New York State Real Property §1332.
 - ii. The second installment payment shall equal fifty percent (50%) of the remaining taxes due, plus interest, payable on or before October 15, 2019.
 - iii. The third and final installment payment shall be the remainder of taxes, plus interest, payable on or before November 1, 2019, which shall be the date for the expiration of the tax warrant.

- iv. Interest payable on the installment payments shall be as prescribed by New York State Statute Real Property §924-a however the interest rate shall be no less than twelve percent (12%) per annum.
- v. That the interest rate shall be one-twelfth the rate as prescribed in New York State Statute Real Property §924-a which shall be added for each month of fraction thereof until such taxes are paid.

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

10. Financials - Consent Agenda

- a. Resolved that the Interim Superintendent recommends to the Board of Education approval of payment, to be equally shared between the ELCS and WCS districts, for the following invoices:
 - i. Stafford, Owens, Piller, Murnane, Kelleher & Trombley PLLC invoice #94063 dated 6/6/19 - \$3699.00
 - ii. ~~Harris Beach Attorneys at Law invoice #2307751 dated 4/17/19 - \$280.00~~
 - iii. Harris Beach Attorneys at Law invoice #2310577 dated 5/13/19 - \$4668.69
 - iv. Press Republican (help wanted) dated 6/11/19 - \$776.66

Motion: Sue Russell Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

11. Action Items - Consent Agenda

- a. Approve the Building Use Request form submitted by Evan George on behalf of the Griffins Boys Soccer team requesting the use of the soccer field (Elizabethtown campus) for the purpose of hosting Summer Soccer League home games on June 25, July 2, 9, 11 and 18, 2019 from 5:30 PM to 8 PM.
- b. Accept and recognize, effective July 1, 2019, the Boquet Valley Federation of Teachers (BVFT) as the newly organized collective bargaining unit comprised of all the professional titles housed within the current collective bargaining units of the consolidated districts - the Elizabethtown-Lewis Teachers' Association and the Westport Education Association (Teacher Bargaining Unit).

Motion: Sarah Kullman Second: Alan Jones Yes: 6 No: 0 Abstain: 0
Accept

12. Personnel

- a. Accept and approve the formal notification of retirement as submitted by David Murcay from his position as a cleaner/bus driver as of July 30, 2019 making his first day of retirement July 31, 2019.

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

- b. Approve the appointment of David Murcay to the position of substitute bus driver at an hourly rate of \$14.00 and substitute cleaner at an hourly rate of \$11.10 effective July 31, 2019.

Motion: Sue Russell Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0
Accept

- c. Approve the appointment of Dennis Mitchell to the position of substitute bus driver at an hourly rate of \$14.00 and substitute cleaner at an hourly rate of \$11.10 effective June 30, 2019.

Motion: Sue Russell Second: Alan Jones Yes: 6 No: 0 Abstain: 0
Accept

- d. Approve the appointment of Brad Egglefield to the part-time six week summer position of bus aide at an hourly rate of \$11.15 effective July 8, 2019.

Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

- e. Approve the appointment of Sally Duso to the part-time six week summer position of bus aide at an hourly rate of \$12.14 effective July 8, 2019.

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

- f. Approve the appointment of Melissa Pierce to the part-time six week summer position of bus driver at an hourly rate of \$16.52 effective July 8, 2019.

Motion: Dina Garvey Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0
Accept

- g. Approve the appointment of Lily Whalen to the position of temporary part-time summer custodial hire at an hourly rate of \$11.10 approximately 29 hours per week effective July 1, 2019.

Motion: Karin DeMuro Second: Sue Russell Yes: 6 No: 0 Abstain: 0
Accept

- h. Approve the appointment of George Staats to the position of temporary part-time summer custodial hire at an hourly rate of \$11.10 approximately 29 hours per week effective July 1, 2019.

Motion: Sue Russell Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0
Accept

- i. Approve the appointment of Toni Mowry to the position of temporary part-time summer custodial hire at an hourly rate of \$11.10 approximately 29 hours per week effective July 1, 2019.

Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

- j. Abolition of Administrative Position and Layoff of Least Senior Person in Tenure Area - Director of Special Education

BE IT RESOLVED, that one position in the administrative tenure area of Director of Special Education be, and the same hereby is, abolished, effective June 30, 2019.

BE IT RESOLVED, that the service of Robin Douglass, being the least senior employee in the administrative tenure area of Director of Special Education, be, and the same hereby are, discontinued as a consequence of the abolition of a position, effective June 30, 2019. The name of this individual shall be placed upon a preferred eligible list of candidates for certain future vacancies in accord with Education Law §3013(3).

Motion: Dina Garvey Second: Sarah Kullman Yes: 5 No: 0 Abstain: 1-Russell Accept

- k. Creation of Administrative Position - Director of Student Support Services

BE IT RESOLVED, that there be created a full-time position within the administrative tenure area of Director of Student Support Services, effective July 1, 2019.

Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

- l. Creation of a Civil Service Position - Maintenance Mechanic

BE IT RESOLVED, that Michael Mitchell is hereby appointed to the classified civil service position of Maintenance Mechanic at an annual salary of \$53,856.91 + \$600 longevity for a total salary of \$54,456.91 (per his current negotiated contract) effective July 1, 2019. This individual shall serve a probationary period of 120 days July 1, 2019 through December 23, 2019.

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

- m. Creation of a Civil Service Position - Head Custodian

BE IT RESOLVED, that Tyler Atwell is hereby appointed provisionally to the classified civil service position of Head Custodian effective July 1, 2019. Salary is to be determined.

Motion: Sarah Kullman Second: Alan Jones Yes: 6 No: 0 Abstain: 0

Accept

n. Creation of a Civil Service Position - Director of Facilities

BE IT RESOLVED, that there be created a full-time classified civil service position of Director of Facilities, effective July 1, 2019.

Motion: Sue Russell Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0

Accept

o. Resolution Authorizing Approval of Agreement - Robin Douglass

WHEREAS, Robin Douglass serves as Director of Special Education in the Elizabethtown-Lewis Central School District; and,

WHEREAS, by Order dated October 23, 2018, the Commissioner of Education laid out the Elizabethtown-Lewis-Westport Central School District, now known as the Boquet Valley Central School District, (“District”) in the Town of Chesterfield, Elizabethtown, Essex, Lewis, Moriah, Westport in Essex County in accordance with Education Law Article 37 as the duly established merger of the Elizabethtown-Lewis Central School District and the Westport Central School District; and,

WHEREAS, the District shall not employ a Director of Special Education; and, WHEREAS, the Board and Ms. Douglass have reached agreement to resolve matters related to the employment obligations associated with Ms. Douglass’ employment:

BE IT RESOLVED THAT THE BOARD OF EDUCATION NOW HEREBY:

- 1) Approves the settlement agreement with Ms. Douglass attached hereto; and,
- 2) Authorizes the Interim Superintendent of the District to execute same.

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

p. Resolution Authorizing Approval of Agreement - Scott Osborne

WHEREAS, the Elizabethtown-Lewis Central School District is party to a valid and binding employment agreement with Superintendent Scott Osborne for a period of four years, ending June 30, 2023 (“Agreement”); and,

WHEREAS, by Order dated October 23, 2018, the Commissioner of Education laid out the Elizabethtown-Lewis-Westport Central School District, now known

as

the Boquet Valley Central School District, (“District”) in the Town of Chesterfield, Elizabethtown, Essex, Lewis, Moriah, Westport, in Essex County in accordance with Education Law Article 37 as the duly established merger of the Elizabethtown-Lewis Central School District and the Westport Central School District; and,

WHEREAS, the District is responsible for fulfilling the legal obligations of the prior two Districts; and,

WHEREAS, the Board and Mr. Osborne have reached agreement to resolve

matters related to the employment obligations associated with the (“Agreement”):
BE IT RESOLVED THAT THE BOARD OF EDUCATION NOW HEREBY:

- 1) Approves the settlement agreement with Mr. Osborne attached hereto;
and,
- 2) Authorizes the Board President of the District to execute same.

Motion: Sue Russell Second: Alan Jones Yes: 6 No: 0 Abstain: 0
Accept

13. Committee Appointments/Updates

- a. Policy Committee Update - Interim Superintendent Meyer
 - i. Resident and Non-Resident Students - Policy Committee will meet in July
 - ii. Student Assignment to Schools and Classes - Request policy from other merged districts
 - iii. Policy Service Recommendation for the 2019-20 school year update -
Continue to review services available
- b. Transition Advisory Teams Update - Interim Superintendent Meyer
The four remaining teams will be presenting during the months of July and August. Teams will continue to meet as needed.

14. Superintendent’s Update

- a. Bullet Aid Update - Assemblyman Stec approved bullet aid in the amount of \$13,000 for the (ELW) Boquet Valley CSD. This money is not targeted for any specific item.
- b. Employment Hiring Update - Applications have been accepted for Math teacher, Art teacher, Bus Drivers, Director of Student Support Services, K - 8 Principal, Summer Cleaners, Maintenance Mechanic, Head Custodian, Summer Bus Aides, and School Nurse. Interviews have been completed and appointments expected for Math, Art, Bus Driver, Director of Student Support Services. Several appointments were made this evening. Interviews will be scheduled in the near future for K-8 Principal.
- c. Community Eligibility Program (CEP) for 2019-20 - This program provides the District the ability to offer breakfast and lunch to all students regardless of ability to pay.
- d. Interim Superintendent Transition & Thanks - Dr. Davey extended congratulations to Superintendent Meyer, expressed his gratitude to the Board for allowing him to work through the process of becoming a merged district, and acknowledged and extended well wishes to all the students, staff, parents and community members..

15. Public Comment

Alvin Reiner requested a copy of the contractual agreement as discussed this evening for Scott Osborne. President Mero asked that he put his request in writing and submit to the District Clerk.

Kim Dedam stated her belief is that the Community Eligibility Program provides free breakfast and lunch to students of the District for five years. Ms. Dedam questioned when will appointments be made public for open positions? Superintendent Meyer stated information will be dispersed once appointments are official.

Heidi Palmer (Westport resident) asked how soon before the parents and students will know their assignments and teachers. Superintendent Meyer explained that this information will be shared over the summer.

16. Other

17. Executive Session (if needed)

18. Next Meeting: ~~Tuesday, July 9, 2019 at 6 PM~~ in the Donald Huntley Auditorium at ELCS

The next meeting will be held on Wednesday, July 10, 2019 at 6:30 PM in the Donald Huntley Auditorium at the Mountain View Campus

19. Adjournment

Time: 9:04 PM Motion: Alan Jones Second: Dina Garvey Carried.

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: July 9, 2019

Jana Atwell, District Clerk