

**Elizabethtown-Lewis-Westport (ELW) CSD
Regular Meeting**

**Monday, June 10, 2019 - 6:00 PM
Donald Huntley Auditorium (ELCS)
7539 Court Street, Elizabethtown, NY 12932**

OFFICIAL MINUTES

1. Call to Order at: 6:00 PM by: President Mero

2. Pledge of Allegiance

3. Roll Call

[X] Karin DeMuro-entered 6:02 PM [X] Dina Garvey [X] Alan Jones
[X] Sarah Kullman [X] Philip Mero [X] Heather Reynolds [X] Suzanne Russell

4. Executive Session (approximately one hour)

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the ELW bargaining units,
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the hiring of the ELW superintendent, and
- c. (#6) to discuss the potential employment and/or termination of a particular person or persons to certificated and civil service positions in the District.

School Attorney, Jaci Kelleher was invited to enter into executive session.

In: 6:01 PM Motion: Heather Reynolds Second: Alan Jones Yes: 6 No: 0 Abstain: 0
Accept

Out: 7:09 PM Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

- d. Reconvene to regular session at 7:18 PM

Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0
Accept

5. Attendees

Present: Dr. Mark Davey, Interim Superintendent
Josh Meyer, Interim Superintendent
Jana Atwell, District Clerk

Visitors: Shari Morris	Tom Kohler	Will Napper
Katie Cutcher	Dave Kirkby	Tracey Cross-Baker
Don Huntley	Karen Brown	Alvin Reiner
Kristin Kimball	Darlene Mitchell	Dennis Mitchell
Jason Fiegl	Judy French	Mary L. Morgan
Sue Plumadore	Hedy Merrihew	Ella King
Lawrence Lobdell	Sheera Broderick	Tom Broderick
Hudson Stephens	Kaleb Pettit	McKenzie Stephens
David Napper	Eve Bailey	Ryan Hathaway
Cathy Brankman	Meredith King	Janet Hoff
Jackie Andrade	Brad Schrauf	Kaitlin Fielder
Sue Kirkby	David Reynolds	Camille Burns
Jennifer Peck	Josh Olcott	Kris Stephens
Carol Schwoebel	Crystal Brant	Kristin Fiegl
Sofie Fiegl	Donna Bennett	Annette Stephens

6. Approval of Minutes - Consent Agenda

- a. Approve the meeting minutes of the regular meeting held on May 23, 2019 as presented.
- b. Approve the meeting minutes of a special meeting held on May 29, 2019 as presented.

Motion: Sue Russell Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

7. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself and provide your school district of residence. Public comments will be limited to 15 minutes.

Lawrence Lobdell (WCS student/future ELW student) offered his support in naming the new district Boquet Valley.

Tom Kohler (WCS resident) offered his support in naming the district Eastern Adirondack.

8. Presentations/Reports

- a. Identity Transition Advisory Team Presentation
 - i. WHEREAS, by Order dated October 23, 2018, the Commissioner of Education laid out the Central School District in the Town of Chesterfield, Elizabethtown, Essex, Lewis, Moriah, Westport in Essex County in accordance with Education Law Article 37 Elizabethtown-Lewis-Westport Central School District was duly established have mutually decided that it

is in the best interests for the education of all students located within those Districts to unite into one new District; and,

WHEREAS, pursuant to the Commissioner's October 23, 2018 order, the Elizabethtown-Lewis Central School District and the Westport Central School District were thereby laid out as the Elizabethtown-Lewis-Westport Central School District ("District"): and

WHEREAS, the District's Board of Education seeks to adopt a new simplified name for the District in accordance with the Education Law and Commissioner's regulations:

BE IT RESOLVED THAT THE BOARD OF EDUCATION NOW HEREBY:

- 1) Adopts the following simplified name for the District: Boquet Valley Central School District
- 2) Authorizes a certified copy of this resolution to be submitted to the Commissioner of Education for approval including seeking a formal certificate setting forth the approved legal name approved by the Commissioner.
- 3) Authorizes any further action be taken consistent with this resolution and the intent herein.

Motion: Sue Russell Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

- ii. WHEREAS, the District's Board of Education seeks to adopt official school colors for the new district, Boquet Valley Central School District, as recommended by the Identity Transition Advisory Team and the results of a straw poll vote held on May 21, 2019:

BE IT RESOLVED THAT, the Board of Education adopts navy blue and gold as the official school colors for the new District.

Motion: Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

- iii. WHEREAS, the District's Board of Education seeks to adopt an official school mascot for the new district, Boquet Valley Central School District, as recommended by the Identity Transition Advisory Team:

BE IT RESOLVED THAT, the Board of Education adopts the Griffin as the official school mascot for the new District.

Motion: Heather Reynolds Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

- b. Curriculum Transition Advisory Team Presentation - Interim Superintendent Meyer Committee member, Kaitlin Fielder provided an overview of some of the recommendations the Curriculum Transition Advisory Team will be suggesting the Board consider:

- Having a co-valedictorian and co-salutatorian for the first three years of the merge
 - Base graduation requirements on NYS guidelines until further discussion can be held
 - Building level decisions to assist in assessing the needs of the students
 - Scheduling - offering electives, pursuing Advanced Placement courses, etc.
 - Providing continued professional development for all staff
- c. Technology Transition Advisory Team Presentation - Interim Superintendent Meyer
- Mr. Meyer thanked electrician Ryan Hathaway and the CV-TEC students working under his advisement for installing wiring throughout the Elizabethtown-Lewis building in preparation for technology upgrades that will be forthcoming.
- Recommendations that will be presented to the Board will include:
- Purchasing 100 chromebooks for the Elizabethtown campus and 25 for the Westport campus
 - Follow NERIC's recommendation as presented: WAN connectivity, LAN connectivity, servers, hosted services, applications and workstations.
 - Participate in the CVES repair Co-Ser.
 - Transition to VOIP at the Elizabethtown campus
 - Work with NERIC to complete a tech inventory/assessment
 - Appoint district data privacy officer for 2019-20 school year
 - Purchase all websites through NERIC

9. Board Discussion Items

- a. Non-Resident Tuition Rate for the 2019-20 School Year - Additional information will be gathered, tabled to next meeting.
- b. School Tax Installment Payments for the 2019-20 School Year - Attorney to review resolution, tabled to next meeting.

10. Financials - Consent Agenda

- a. Resolved that the Interim Superintendent recommends to the Board of Education approval of payment, to be equally shared between the ELCS and WCS districts, for the following invoices:
 - i. Harris Beach Attorneys at Law dated 5/13/19 - \$1,600.00
 - ii. Sun Community News (revised legal notice) dated 5/18/19 - \$215.74
 - iii. WCS Petty Cash (Superintendent candidate meals) dated 5/29/19 - \$19.65
 - iv. Press Republican (School Physician RFP) dated 5/31/19 - \$43.46
 - v. Press Republican (School Tax Collector RFP) dated 5/31/19 - \$62.13

Motion: Karin DeMuro Second: Sue Russell Yes:7 No: 0 Abstain: 0 Accept

11. Action Items - Consent Agenda

- a. Approve the Building Use Request form submitted by Andrea Denton on behalf of the Elizabethtown Lewis Youth Commission requesting the use of the ELCS building (conference room) for the purpose of hosting staff training/camp registration 12:00 PM - 4:00 PM on Tuesday, July 2, 2019.

- b. Accept and recognize effective July 1, 2019, the Boquet Valley Support Staff Association (BVSSA) as the newly organized collective bargaining unit comprised of all the school related professional titles housed within the current collective bargaining units of the consolidated districts - the Elizabethtown-Lewis Support Staff Association and the Associate Members of the Westport Education Association.
- c. Resolved that the Interim Superintendent recommends to the Board of Education the establishment of an additional class section of Grade 3 at the Elizabethtown-Lewis campus effective with the 2019-20 school year, and authorize the ELW Superintendent to take any and all actions necessary to staff the position in accordance with the current collective bargaining agreements.
- d. Resolved that the Interim Superintendent recommends to the Board of Education the establishment of a class section of Grade 6 at the Westport campus building effective with the 2019-20 school year, and authorize the ELW Superintendent to take any and all actions necessary to staff the position in accordance with the current collective bargaining agreements.
- e. RESOLVED, that Elizabethtown-Lewis-Westport Central School District hereby elects, pursuant to Subdivision 3 of Section 50 of the Workers' Compensation Law, to become a self insurer as to Workers' Compensation claims against this District; and
BE IT FURTHER RESOLVED, that pursuant to Subdivision 4-a of said Workers' Compensation Law, notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self Insurance Section; and
BE IT FURTHER RESOLVED, that this election shall become effective on July 1, 2019.
- f. Approve the request for a foreign exchange student to attend ELW CSD for approximately twelve weeks (January - March 2020) in the 2019-20 school year.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

- g. Approve the ELW After School Agreement (Advantage After-School Program Partnership Agreement Between The Adirondack Community Action Programs, Inc. and Elizabethtown-Lewis-Westport Central School) to assume and perform roles and responsibilities in the administration of the after-school program at 25 Sisco Street, Westport, NY 12993 during the five-year term of the September 1, 2019 - August 31, 2024 contract. The goal of this program is to provide an after-school program of the highest quality for the participating students.

Motion: Karin DeMuro Second: Sue Russell Yes: 6 No:0 Abstain: Jones Accept

12. Personnel

- a. WHEREAS the District wishes to appoint Joshua Meyer as Superintendent of Schools;
AND WHEREAS the Board and Mr. Meyer wish to enter into an agreement for three (3) years beginning July 1, 2019 through June 30, 2022;
BE IT THEREFORE RESOLVED that the President of the Board of Education be authorized to enter into an employment agreement with Joshua Meyer to act as

Superintendent of Schools for the District for a period of three (3) years with an annual salary of \$130,000.00 for the first year, and other terms and conditions as agreed.

Motion: Sue Russell Second: Dina Garvey Yes: 5 No: 2 Abstain: 0 Accept
Roll Call Vote: DeMuro - no, Garvey - yes, Jones - no, Kullman - yes, Mero - yes,
Reynolds - yes, Russell - yes

13. Committee Appointments/Updates

- a. Policy Committee Update - Interim Superintendent Meyer
 - i. Resident and Non-Resident Students (~~Second Reading~~)
 - ii. Student Assignment to Schools and Classes (~~Second Reading~~)
Further review required on both policies, table to next meeting.
 - iii. Policy Service Recommendation for the 2019-20 School Year - No recommendation at this time.

- b. Transition Advisory Teams Update - Interim Superintendent Meyer
 - i. Athletics
 - ii. Code of Conduct
 - iii. Extra-Curricular Programs
 - iv. Facilities and Transportation
 - v. Special Education

The transition teams continue to meet and gather recommendations to be presented to the Board at future meetings.

14. Superintendent's Update

- a. ELW Job Postings and Applications Received - To date, two applications have been received for the math position, three applications for the art position, two applications for the full-time bus driver position, five applications for the temporary summer custodial positions and one application for school nurse. Recruitment continues for a long-term substitute Physical Education and Health teacher and long-term substitute Special Education teacher.
- b. CEWW Workers' Compensation and Health Consortium Update - A powerpoint was distributed to members of the Board for their review.
- c. Student and Districts' Celebrations and Important Dates
 - i. Essex County Seniors Honor Night - Thursday, June 6, 2019
 - ii. Mineville CV-TEC Graduation at Moriah CSD - Wednesday, June 19, 2019
 - iii. Plattsburgh CV-TEC Graduation at Plattsburgh Field House - Thursday, June 20, 2019
 - iv. ELCS Graduation - Friday, June 28, 2019
 - v. WCS Graduation - Saturday, June 29, 2019

Dr. Daved extended congratulations to all graduates of the Class of 2019.
- d. Potential Meeting Date Change for the June 24,2019 Meeting to Tuesday, June 25 or Wednesday, June 26 - The next meeting of the Boquet Valley CSD Board of Education will be held on Wednesday, June 26 at 6:30 PM in the Bulles Auditorium at the Westport campus.

15. Public Comment

Dave Kirkby (WCS resident) congratulated Mr. Meyer on his appointment as Superintendent of Schools for the merged district.

Karen Brown (ELCS resident) recognized the students present and their participation at the recent Board meetings.

Tom Kohler (WCS resident) shared his opinions regarding the organization of administrative offices within the buildings, tuition rates, and the recommendation for co-salutatorian and co-valedictorian.

Jennifer Peck (ELCS resident) will there be ACAP for Pre-K and Elizabethtown students? Board of Education member, Mr. Jones stated that the program would be available to these students if funding is available.

Alvin Reiner (ELCS resident) asked if the District will be advertising for a principal as a result of tonight's appointment? Dr. Davey explained that the District will advertise for a vacancy at the Westport campus.

Ella King (WCS student) offered her support for a co-salutatorian and co-valedictorian over the next three years.

Kristin Kimball (parent of non-resident WCS student) thanked the Board for approving the acceptance of foreign exchange students. She also shared her thoughts regarding the cost of non-resident tuition.

Annette Stephens (WCS student) shared her support for a co-valedictorian and co-salutatorian.

Grayson King (WCS student) asked for clarification of the name for the District - Boquet Valley.

Kaitlin Fielder (ELCS faculty member) explained that several staff members are unsure of their assignments for next year. She suggested immediate conversation and decisions be made.

16. Other

17. Executive Session

- a. Specifically, the Board anticipates entering Executive Session for the following reason:
(#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the hiring of the ELW superintendent.

In: 8:55 PM Motion: Sue Russell Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

Out: 10:00 PM Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

18. Next Meeting: Monday, June 26, 2019 at 6:30 PM in the Bulles Auditorium at WCS

19. Adjournment

Time: 10:05 PM Motion: Sarah Kullman Second: Heather Reynolds

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 26, 2019

Jana Atwell, District Clerk