

**Boquet Valley CSD
Regular Meeting
Thursday, March 11, 2021 @ 6:00 PM
Auditorium @ Mountain View Campus Elizabethtown
In-Person with Limited Capacity**

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[A]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzane Russell

4. Attendees

Present: Joshua Meyer, Superintendent	Visitors: Ben Goff
Jana Atwell, District Clerk	Karen Brown
Sharlene Petro-Durgan, District Treasurer	Ryan Hathaway
	Julie Bisselle

5. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In: 6:01 PM Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

Out: 7:08 PM Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

No action taken.

- c. Motion to return to regular session at 7:10 PM

Motion: Heather Reynolds Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

6. Approval of Minutes

- a. Approve the minutes of February 11, 2021 Regular Meeting and February 25, 2021 Budget Meeting as presented.

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 8B dated 2/10/21
 - ii. Warrant 8C dated 2/24/21
 - iii. Warrant 9A dated 3.3.21
 - iv. Revenue Status Report School Lunch Fund as of 1/31/21
 - v. Revenue Status Report General Fund as of 1/31/21
 - vi. Budget Status Report School Lunch Fund as of 1/31/21
 - vii. Budget Status Report General Fund as of 1/31/21
 - viii. Multi-Fund Bank Account Reconciliation as of 1/31/21
 - ix. Treasurer's Report for Multi-Fund Month of 1/31/21
 - x. Capital Project Bank Account Reconciliations as of 1/31/21
 - xi. Debt Service Bank Account Reconciliation as of 1/31/21
 - xii. Extraclassroom Bank Account Reconciliation as of 1/31/21
 - xiii. Financial Statement of Extraclassroom Activity Fund 1/1/21 - 1/31/21
 - xiv. Payroll Bank Account Reconciliation as of 1/31/21
 - xv. Cafeteria Profit & Loss Statement July 2020 - January 2021
 - xvi. Budgetary Transfer Report 1/1/21 to 1/31/21
 - xvii. 2020-2021 Cash Flow Report July 2020 - January 2021
 - xviii. Fund Balance Projection 2020-2021

Motion: Alan Jones Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #505, 1059, 370, 740, 11006, 1267, 8796, 1354, 1319, 2495, 1128, 725, 657, 1574, 1247, 670, 1136, 1249, 504-04-19, 1214, 772, 2099, 1012, 006-15-16, 803, 773, 8798, and 002-16-17.

Motion: Heather Reynolds Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Accept the following award and grant as presented:

- i. \$500 award received from Essex County Soil and Water Conservation District for a Hydroponics and School Garden Project, and
 - ii. \$864 school mini-grant from Lake Champlain Basin Program for watershed education to purchase equipment for testing water quality and stream studies.
- b. Approve the removal of (1) Diversey Wyandotte low energy dishmachine model #C-2X serial #2729 asset tag #A00792201 located at the MVC from inventory to be sent to auction.
 - c. Accept and approve the School Physician proposal as submitted by Julie Tromblee on behalf of The University of Vermont Health Network Elizabethtown Community Hospital for the 2021-2022 school year at an annual rate of \$9,135.00 for requested services as well as urine drug screen random testing for district employees at the rate of \$49.00 per employee.

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

11. Personnel - Consent Agenda

- a. Approve the appointment of the following employees as Detention Monitors at an hourly rate of \$30.00 for the 2020-2021 school year:
 - i. Jackie Chan-Seng
 - ii. Allison Morrow
- b. Approve the appointment of Corey Murphy to the permanent full-time (10 month) civil service position of School Nurse effective March 11, 2021.
- c. Approve the Amendment to the Superintendent's Employment Agreement as presented for Joshua Meyer effective July 1, 2021 through June 30, 2025.
- d. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Senior Play Advisor (\$2411) - Diana McGuigan George
 - ii. Varsity Boys Basketball Volunteer Assistant (no stipend) - Don Markwica
 - iii. Modified Boys Basketball Volunteer Assistant (no stipend) - Barry Morrison
 - iv. Varsity Girls Basketball Volunteer Assistant (no stipend) - Willa McKinley
- e. Approve the appointment of Kenneth Alton as a (certified) substitute teacher and teacher assistant at the approved current substitute rate effective March 1, 2021.
- f. Approve the appointment of David Kirkby as a (non-certified) substitute teacher, teacher assistant and teacher aide at the approved current substitute rate effective February 1, 2021. Fingerprint clearance on file.
- g. Approve the appointment of Wyatt Gough as a (non-certified) substitute teacher, teacher assistant and teacher aide at the approved current substitute rate effective March 1, 2021. Fingerprint clearance on file.

Motion: Alan Jones Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

12. Policy - None at this time

13. Director of Student Support Services Report - Nelly Collazo

Director Collazo provided an informative update on Special Education services and the Early Bridges program at Lake View. Currently there are 29 students enrolled in Early Bridges and 15 students registered for Pre-Kindergarten next year. The Committee on Special Education has been holding annual student review meetings. The vision for next year is to expand and enhance the self-contained classrooms in order to keep our students within house. This would include a Kindergarten - 2nd grade 8:1:1 classroom projecting an enrollment of 4 students and a 3rd - 5th grade 12:1:1 classroom projecting 5 students at Lake View Campus, and a 6th - 8th grade 12:1:1 classroom projecting 5 students at Mountain View Campus.

14. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer - See attached
 - i. Upon the recommendation of the Superintendent, approve the Revokable License Agreement between the County of Essex and the Boquet Valley Central School District.

Motion: Sue Russell Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

- b. Budget Discussion - See attached
- c. Superintendent's Report - See attached

15. Public Comment

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Karen Brown posed a question regarding the location of the entrances into the Thrall Dam property if a school was built on this site.

16. Executive Session - Second session not required this evening.

17. Next Meeting

- a. Budget Meeting Thursday, March 25, 2021 - cancelled
- b. Regular Meeting Thursday, April 15, 2021 6:00 PM Lake View Campus
- c. ***Special Meeting (CVES Board Member & Budget Vote) - Thursday, April 22, 2021 7:30 AM Remote***
- d. Public Budget Hearing & Regular Meeting Tuesday, May 11, 2021 6:00 PM Mountain View Campus

- e. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM
Lake View Campus

18. Adjournment

Time: 8:21 PM Motion: Alan Jones Second: Sue Russell Yes: 6 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: April 15, 2021

Jana Atwell, District Clerk