

Boquet Valley CSD
Regular Meeting
Thursday, December 10, 2020 @ 6:00 PM
Auditorium @ Lake View Campus Westport
In-Person with Limited Capacity

UNOFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey entered 6:02 PM [A]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Attendees

| | |
|---|-------------------------|
| Present: Joshua Meyer, Superintendent | Visitors: Micah Stewart |
| Jana Atwell, District Clerk | Arin Burdo |
| Sharlene Petro-Durgan, District Treasurer | Eric Robert |
| | Paul Lamoy |

5. Athletic Placement Process Presentation - Paul Buehler Athletic Coordinator

a. Resolution to adopt the Athletic Placement Process Policy -

WHEREAS, Section 135.4(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED, that the Boquet Valley Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

6. Special Education Presentation - Special Education Teachers Samantha Meachem, Marie Williams & Aubrey Pulsifer, and Nelly Collazo Director of Student Support

Services - An informative presentation was provided by Ms. Collazo, Ms. Meachem, Ms. Williams and Ms. Pulsifer including CPSE, CSE and 504 classification data and rates, staffing, and student/teacher classroom learning and teaching techniques. See attached report.

7. **Public Hearing - District Wide School Safety Plan** - Superintendent Meyer opened the hearing with a powerpoint outlining the numerous items required to be included in the District Wide School Safety Plan. The plan was reviewed and updated by the Safety Committee. The members of the Board provided feedback and the floor was opened for questions. Following a 30 day comment period, the plan will be placed on the January 14, 2021 agenda for adoption. Plan attached.

8. **Approval of Minutes**

- a. Approve the minutes of November 12, 2020 Regular Meeting and November 23, 2020 Special Meeting as presented.

Motion: Dina Garvey Second: Sarah Kullman Yes: 5 No: 0 Abstain: DeMuro
Accept

9. **Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Ryan Hathaway asked the Board to consider providing funding to assist a teacher's request for materials needed for an upcoming project/event.

Micah Stewart requested the Board consider adopting a policy or standard operation procedure to communicate with the public a means to disperse information happening within the District's buildings that is factual and timely.

10. **Financials**

- a. Approve the following financial reports:
 - i. Warrant 5B dated 11/12/20
 - ii. Warrant 5C dated 11/18/20
 - iii. Warrant ~~5D~~ 6A dated 12/1/20
 - iv. Revenue Status Report School Lunch Fund as of 10/31/20
 - v. Revenue Status Report General Fund as of 10/31/20
 - vi. Budget Status Report School Lunch Fund as of 10/31/20
 - vii. Budget Status Report General Fund as of 10/31/20
 - viii. Budgetary Transfer Report from 7/1/20 to 10/31/20

- ix. Multi-Fund Bank Account Reconciliation as of 10/31/20
- x. Treasurer's Report for Multi-Fund Month of 10/31/20
- xi. Capital Project Bank Account Reconciliations as of 10/31/20
- xii. Debt Service Bank Account Reconciliation as of 10/31/20
- xiii. Extraclassroom Bank Account Reconciliation as of 10/31/20
- xiv. Financial Statement of Extraclassroom Activity Fund 10/1/20 - 10/31/20
- xv. Payroll Bank Account Reconciliation as of 10/31/20
- xvi. Cafeteria Profit & Loss Statement July 2020 - October 2020
- xvii. 2020-2021 Cash Flow Report July 2020 - October 2020

Motion: Heather Reynolds Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

11. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1206, 632, 1141, 1106, 1574, 007-18-19, 12418, 008-18-19, 1190, P01-14-15, 772, 8796, 1105, 1368, 539, 518, 773 and 1211.

Motion: Sarah Kullman Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

12. Action Items - Consent Agenda

- a. Accept a bid in the amount of \$1,202.00 received from David Murcay for the 1997 Ford F250 pickup truck.
- b. Approve the 2008 Bluebird school bus (VIN#1BAKFCKAX8F247513 bus #44) and 2011 Chevrolet Traverse (VIN#1GNKVFED8BJ144845) to be sent for auction.
- c. Accept and approve a Memorandum of Understanding New York State Teams New York Farm to School Institute 2020-2021 (see attached).
- d. Accept and approve the Shared Services Agreement for 1:1 Aide Services by and between BVCS and the Mountain Lake Services (see attached).
- e. Approve the disposal of (1) irreparable digital Roland Piano HP 230 from MVC room 412 asset tag #20150059.
- f. Authorize the following adjustments associated with the December 31, 2020 transition to \$12.50 per hour minimum wage in accordance with New York State Labor Laws.

| Substitute Position | Hourly / Daily | Current Rate of Pay | Rate of Pay effective 12/31/20 |
|-------------------------------|-----------------------|----------------------------|---------------------------------------|
| Teacher (certified) | Daily | \$90.00 | \$98.00 |
| Teacher Assistant (certified) | Daily (7.5 hours) | \$90.00 | \$95.00 |
| Teacher Aide (certified) | Daily | \$90.00 | \$90.00 |
| Teacher (non-certified) | Daily | \$82.60 | \$95.00 |

| | | | |
|--|----------------------|----------|----------|
| Teacher Assistant (non-certified) | Daily (7.5 hours) | \$82.60 | \$93.75 |
| Teacher Aide (non-certified) | Daily | \$82.60 | \$82.60 |
| Monitor | Daily | \$76.70 | \$81.25 |
| Nurse | Daily | \$82.60 | \$90.00 |
| Food Service Helper | Hourly | \$11.80 | \$12.50 |
| Clerical | Hourly | \$11.80 | \$12.50 |
| Cleaner | Hourly | \$11.80 | \$12.50 |
| Bus Driver | Hourly | \$15.00 | \$15.00 |
| Bus Aide | Hourly | \$11.80 | \$12.50 |
| Long-Term Non-Certified Substitute Teacher (0-10 weeks) | Daily | \$125.00 | \$125.00 |
| Long-Term Certified Substitute Teacher (0-10 weeks) | Daily | \$175.00 | \$175.00 |
| Long-Term Non-Certified Substitute Teacher (11-20 weeks) | Daily | \$150.00 | \$150.00 |
| Long-Term Certified Substitute Teacher (11-20 weeks) | Daily | \$200.00 | \$200.00 |

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0

Accept

13. Personnel - Consent Agenda

- a. Approve the appointment of Irwin Borden to the extracurricular position of modified girls basketball coach at a stipend of \$3,076.00 for the 2020-21 school year provided that payment of such stipend is contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
- b. Upon the recommendation of the Superintendent, Suzette Montville, who holds a professional certification in the Early Childhood Education (birth - Grade 2), is hereby appointed to the position of Early Childhood Education Teacher tenure area for a probationary period commencing on December 11, 2020 and anticipated to end on December 11, 2024. Salary for the remainder of the 2020-2021 school year will be pro-rated based upon Step 1 B+33 \$46,801.00.
- c. Approve the appointment of Lawrence Allen to the full-time 12 month civil service position of Cleaner/Bus Driver at an hourly rate of \$15.00 effective December 7, 2020 with a 120 day probationary period commencing December 7, 2020 and anticipated to end on June 2, 2021. Fingerprint clearance on file.

- d. Accept and approve the letter of resignation as submitted by Kelly Flax from her position as Reading Teacher effective December 13, 2020 with her last day of teaching being December 11, 2020.
- e. Upon the recommendation of the Superintendent accept and approve the proposal to reduce a 1.0 Enrichment Teacher position and reduce a 1.0 Reading Teacher position effective December 20, 2020.
- f. Approve the appointment of Makayla Schmidt as a non-certified substitute teacher, teacher assistant and teacher aide at a daily rate of \$82.60 effective upon the receipt of her fingerprint clearance.

Motion: Heather Reynolds Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

14. Policy - The Policy Committee has completed their review of the new policy manual. It will be placed on the January agenda for adoption.

15. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer - Discussion included the appraisal scheduled for the property located on Brainards Forge Road and the introduction of a new site located at Thrall Dam in Lewis. See attached presentation.
- b. Report on early progress toward district goals. Superintendent's report attached.

16. Public Comment

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Floor was opened for public comment, none voiced.

17. Next Meeting

- a. Regular Meeting Thursday, January 14, 2021 6:00 PM Mountain View Campus
- b. Budget Meeting Thursday, January 28, 2021 6:00 PM Mountain View Campus

18. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.

In: 7:41 PM Motion: Sue Russell Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0
Accept

Out: 9:05 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

No action taken.

19. Adjournment

Time: 9:05 PM Motion: Heather Reynolds Second: Sarah Kullman Yes: 0 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE:

Jana Atwell, District Clerk