

Peter Gibbs	Cathy Brankman	Ryan Hathaway
Kaitlin Egglefield	Sheera Broderick	Donna Bennett
Kaitlin Fielder	Arin Burdo	Elissa Duso
Carol Schwoebel	Heather Olson	Micah Stewart
Zoe Brugger	Tracie Gay	Sue Plumadore
Jenna Lippert		

6. Bernard P. Donegan, Inc., Municipal Finance Consultant Presentation - A long range financial analysis for Boquet Valley CSD was provided by Jason Schwartz from the Bernard P. Donegan, Inc. finance consulting firm, projecting future general fund revenues, expenditures and fund balance use which will help to assess expenditure commitments, revenue trends, financial risk and affordability of new services and capital improvements.

7. 2020 -2021 Budget Discussion - See attached report.

- a. Receive and discuss the State of the District Mid-Year Report outlining forecasted priorities ahead for the school district and progress toward Board approved district goals.
- b. Examine and discuss the preliminary forecast of significant budget factors for the 2020-21 fiscal year - a benchmark report on administrative, instructional and operations staffing at BVCSD, and mid-year status report of 2019-20 shared services agreements with other school districts.
- c. Examine a public session status report on progress with forecasting key public education budget factors for 2020-21
- d. Receive and discuss an interim report on the budget development process to date and prospective Governor positions and proposals associated with State Aid.

8. Approval of Minutes

- a. Approve the minutes of the regular meeting held on December 12, 2019 as presented.

Motion: Heather Reynolds Second: Karin DeMuro Yes:7 No: 0 Abstain: 0 Accept

9. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Karen Brown asked what is the projection for a new school being built?

Matthew Drew expressed his opposition to the building use recommendation being presented this evening and implored the Board to vote no on this recommendation.

Zoe Brugger advocated for 6th grade students not to be included with high school students.

Ryan Hathaway stated additional financial information (i.e. bonding and incentive aid use) would be helpful.

Deb Spaulding noted transportation concerns she had including length of student time on buses and the availability of bus aides.

10. Financials

- a. Approve the following financial reports:
 - i. Warrant 6A dated 12/4/19
 - ii. Warrant 6B dated 12/11/19
 - iii. Warrant 6C dated 12/18/19
 - iv. Revenue Status Report School Lunch Fund as of 1/16/20
 - v. Budget Status Report School Lunch Fund as of 12/31/19
 - vi. Revenus Status Report General Fund as of 1/16/20
 - vii. Budget Status Report General Fund as of 12/31/19
 - viii. Budgetary Transfer Report 12/1/19 - 12/31/19
 - ix. Multi-Fund Bank Account Reconciliation as of 12/31/19
 - x. Treasurer's Report for Multi-Fund Month of December 2019
 - xi. Payroll Bank Account Reconciliation as of December 31, 2019
 - xii. Debt Service Bank Account Reconciliation as of 12/31/19
 - xiii. Capital Project Bank Account Reconciliation as of 12/31/19
 - xiv. Extraclassroom Bank Account reconciliation as of 12/31/19
 - xv. Financial Statement of Extraclassroom Activity Fund 12/1/19-12/31/19
 - xvi. Cafeteria Profit & Loss Statement July - December 2019
 - xvii. 2019-20 Cash Flow Report July - ~~November~~ December 2019
 - xviii. Fund Balance Projection 2019-20

Motion:Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

11. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1151, 2634, 12391, 670, 11005, 827, 11006, 504-03-20, 2438, 008-16-17, P01-14-15, 1102, 12397, 772, 8798 and 504-06-19.

Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

12. Board Discussion Item

- a. 2020-21 Building Use Recommendation (see attached report)
 - i. Resolved upon recommendation of the Superintendent, the Board of Education approves the relocation of all Kindergarten through grade 5 classes to the Lake View Campus and all grades 6 through 12 classes to the Mountain View Campus effective with the 2020-21 school year.

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept
Roll Call Vote: Mero - yes, Jones - yes, DeMuro - yes, Garvey - yes, Kullman - yes,
Reynolds - yes, Russell - yes

13. Action Items - Consent Agenda

- a. Approve the application for refund of the 2019-20 BVCS tax roll per Essex County Real Property Tax for William E. Pierce (account #56.4-1-13.000) in the amount of \$490.49.
- b. Authorize the payment of Award of Costs for Kathryn Danzeisen in the amount of \$30.00 as a result of the settling of the Small Claims Assessment Review filing settled on Ms. Danzeisen's behalf.
- c. Accept a check in the amount of \$714.49 (payable to Westport Central School District) in accordance with the global settlement in the *In re: DRAM Antitrust Litigation* which reflects the District's share of the recovery by the Office of the New York Attorney General on behalf of New York government entities that may have overpaid for computers during the period 1998 through 2002.
- d. Accept an anonymous donation in the amount of \$2,816.71 received January 14, 2020 to be used for purchases pursuant to the recommendation of the administration of BVCSD and in accordance with proposed District policy 5230 *Acceptance of Gifts, Grants, and Bequests to the District*.
- e. Upon recommendation of the Superintendent, the Board of Education shall approve the following resolution:
WHEREAS, the Boquet Valley Central School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and
WHEREAS, the Boquet Valley Central School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and
WHEREAS, the Boquet Valley Central School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and
WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Boquet Valley Central School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement.

Motion: Heather Reynolds Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

14. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the permanent full-time position of Secretary to the Principal (civil service title clerk) effective December 7, 2019.
- b. Approve the appointment of Mike Mitchell to the permanent full-time civil service position of Maintenance Mechanic effective December 23, 2019.

- c. Approve the (retro-active) appointment of Caroline Thompson to the position of long-term non-certified substitute Pre-Kindergarten Teacher effective November 4, 2019 at a daily rate of \$125.00 advancing to the daily rate of \$150.00 (long-term non-certified substitute 11-20 weeks) effective January 27, 2020.
- d. Approve the appointment of Paul Mudie to the position of ~~long-term-certified substitute~~ Computing Technology Teacher effective February 3, 2020 *for the remainder of the 2019-20 school year* at a ~~daily rate of \$175.00~~ (pro-rated) salary of \$43,129.
- e. Accept and approve the letter of retirement as submitted by Julie Rascoe from her position as Special Education Teacher on July 1, 2020 pursuant to Article XX sections 1 and 3 of the Agreement between the ELCS D and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- f. Accept the notice of retirement as submitted by Susan Plumadore from her position as Teacher Assistant during the 2020-21 fiscal school year pursuant to Article XXI of the agreement between the ELCS D and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- g. Approve the appointment of Jenifer O'Neill to the full-time 10 month position of Building Substitute (Lake View Campus) at a daily rate of \$85.00 (with the option to obtain the Empire BC/BS bronze health insurance plan) effective on or about February 10, 2020 (fingerprint clearance on file).
- h. Resolved upon the recommendation of the Superintendent, Suzette Montville, is hereby appointed to the position of Pre-Kindergarten Teacher commencing on or about February 3, 2020 and anticipated to end on June 30, 2020. Salary for the 2019-20 school year is \$46,801.24 (pro-rated) based on step 1 \$43,129 and 33 credit hours \$3,672.24 (WEA current contract) pending receipt of fingerprint clearance.
- i. Approve the appointment of Amy Calkins to the full-time position of Cleaner (40 hours per week) effective January 13, 2020 at a rate of \$12.55 per hour with a 120 day probationary period commencing on January 13, 2020 and anticipated to end on July 2, 2020.
- j. Approve the appointment of Justine Crandall-Otis as a (non-certified) substitute teacher at a daily rate of \$82.60 pending receipt of fingerprint clearance.
- k. Approve the appointment of Emily Rascoe as a (non-certified) substitute teacher at a daily rate of \$82.60 pending receipt of fingerprint clearance.

Motion: Karin DeMuro

Second: Alan Jones

Yes: 7 No: 0 Abstain: 0

Accept

15. Policy - None at this time.

16. Superintendent's Update - See attached report.

17. Director of Student Support Services Report - Nelly Collazo - See attached report.

18. Public Comment

Several questions were posed to the Board for their consideration including:

- How will a grade 6-8 middle school model be integrated into a new building?
- Have citations for the cafeteria been addressed?
- What is the plan for Pre-K with the building use recommendation presented tonight?
- Will all elementary students be able to utilize the ACAP After School Program?
- Will concerns regarding shuttle buses, transition time between campuses and length of bus rides be addressed?
- What will the architects involvement include?
- Will a bus garage be built first?

19. Next Meeting

- a. Regular Meeting Thursday, February 13, 2020 6:00 PM Lake View Campus
- b. Budget Meeting Thursday, February 27, 2020 6:00 PM Lake View Campus

20. Adjournment

Time: 9:24 PM Motion: Karin DeMuro Second: Dina Garvey

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: February 13, 2020

Jana Atwell, District Clerk