

Boquet Valley CSD
Regular Meeting
Thursday, December 12, 2019 @ 6:00 PM
Conference Room - Lake View Campus
Westport, NY 12993

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:00 PM Motion: Heather Reynolds Second: Alan Jones Yes: 7 No: 0 Abstain: 0
Accept

Out: 7:00 PM Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

- c. Reconvene to regular session at 7:07 PM

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

5. Attendees

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Ben Goff

Cathy Brankman

Kathleen DiBartolomeo

Sarah Rice

Deb Spaulding

Gwen Sherman

Jena Lippert

Michael Tyler

Crystal Brant

Kaitlin Egglefield

Arin Burdo

Sheila Jennings

6. Approval of Minutes

- a. Approve the minutes of the regular meeting held on November 14, 2019 and the special meeting held on December 2, 2019.

Motion: Heather Reynolds Second: Dina Garvey Yes: 4 No: 0 Abstain: 3 - Jones,
DeMuro, Russell Accept

7. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Michael Tyler stated that he was present tonight wearing two hats, the first as a member of the Essex County legislature and the second as a Westport resident. Speaking as a member of the County legislature, the County has expressed an interest in the Mountain View Campus building and wishes to be part of the dialogue when discussion begins regarding the potential outcome of this building. As a Westport resident, he shared his concerns regarding the lack of history visible within each campus.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 5A dated 11/8/19
 - ii. Warrant 5B dated 11/13/19
 - iii. Warrant 5C dated 11/20/19
 - iv. Warrant 5D dated 11/26/19
 - v. Revenue Status Report School Lunch Fund as of 11/30/19
 - vi. Budget Status Report School Lunch Fund as of 11/30/19
 - vii. Revenus Status Report General Fund as of 11/30/19
 - viii. Budget Status Report General Fund as of 11/30/19
 - ix. Budgetary Transfer Report 11/1/19 - 11/30/19
 - x. Multi-Fund Bank Account Reconciliation as of 10/31/19
 - xi. Multi-Fund Bank Account Reconciliation as of 11/30/19
 - xii. Treasurer's Report for Multi-Fund Month of October 2019
 - xiii. Treasurer's Report for Multi-Fund Month of November 2019
 - xiv. Payroll Bank Account Reconciliation as of November 2019
 - xv. Debt Service Bank Account Reconciliation as of 11/30/19
 - xvi. Capital Project Bank Account Reconciliation as of 11/30/19
 - xvii. Extraclassroom Bank Account reconciliation as of 11/30/19
 - xviii. Cafeteria Profit & Loss Statement July - November 2019

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1151, 1152, 541, 631, 1320, 008-14-15, 003-19-20, P01-14-15, 12397, 1299, 2099, 1319, 803 and 1168.

Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

10. Board Discussion Items

- a. Senior Citizen Exemption
 - i. Resolved that the Board of Education hereby agrees to set the Aged Exemption Allowance for Boquet Valley Taxpayers at \$25,000.00 effective January 1, 2020.

Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0

Accept

- b. School Boards Association Meeting - January 9, 2020
 - i. Board members interested in attending the School Board Association Meeting on January 9, 2020, please contact Jana by Friday, December 20. This date conflicts with our regular January Board meeting. The next BVCS D Board of Education meeting will be held on January 23, 2020 at the Mountain View Campus.

11. Action Items - Consent Agenda

- a. Approve the request for the use of a school bus as submitted by Ed Mason on behalf of the Westport Youth Commission for the purpose of transporting children to Whiteface for the 2020 ski/ride program on January 12, January 26, February 2, February 9, March 1, March 8 and March 15, 2020. (Youth Commission will cover the cost of the bus driver.)
- b. Approve the Addendum to the Medical Provider Contract 2019-20 by and between Boquet Valley Central School District and the University of Vermont Health Network Elizabethtown Community Hospital to cover physical services to include urine drug screen random testing for employees at the rate of \$49.00.
- c. Authorize the following adjustments associated with the December 31, 2019 transition to \$11.80 per hour minimum wage in accordance with New York State Labor Laws.

Substitute Position	Hourly / Daily	Current Rate of Pay	Rate of Pay effective 12/31/19
Teacher, Teacher Assistant,			

Teacher Aide (certified)	Daily	\$85.00	\$90.00
Teacher, Teacher Assistant, Teacher Aide (non-certified)	Daily	\$77.70	\$82.60
Monitor	Daily	\$72.15	\$76.70
Nurse	Daily	\$77.70	\$82.60
Food Service Helper	Hourly	\$11.10	\$11.80
Clerical	Hourly	\$11.10	\$11.80
Cleaner	Hourly	\$11.10	\$11.80
Bus Driver	Hourly	\$14.30	\$15.00
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00	\$175.00
Long-Term Non-Certified Substitute Teacher (11-20 weeks)	Daily	\$150.00	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00	\$200.00

- d. Upon recommendation of the Superintendent, the Board of Education shall approve the following resolution:

WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2019-20 School Budget to fund contingent expense of payment for sick leave for Frederick Kapper up to \$8,543.99 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A9089-800-03-00UR Retirement Compensation-Use Reserve \$8,543.99

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A0867 Reserve for Employee Benefits and Accrued Liabilities \$8,543.99
5997.000 Appropriated Reserve - EBALR

Motion: Sarah Kullman Second: Heather Reynolds Yes:7 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. Amend the appointment of Judy Kingsley as part-time Food Service Worker to include a 120 day probationary period commencing on October 22, 2019 and anticipated to end on May 12, 2020.
- b. Amend the appointment of Elizabeth Otto as Teacher Assistant to include a (tenure) probationary period commencing on November 25, 2019 and anticipated to end on November 25, 2023.
- c. Approve the request as submitted by Heather Olson to register for graduate course, MUPD 616 NYSSMA PDE: Winter Conference 2019 December 5-8, 2019 earning 1 credit hour.
- d. Accept and approve the letter of intent to retire as submitted by John Napper from his position of part-time bus driver effective the end of June 2020. (Mr. Napper has requested his original request to retire December 2019 be retracted.)
- e. Accept and approve the letter of retirement as submitted by Sheila Jennings from her position as full-time bus driver effective June 30, 2020.
- f. Approve the appointment of Lisa Whalen to the 10 month position of Teacher Aide at an hourly rate of \$13.00 (current WCS contract) effective December 2, 2019 with a 120 day probationary period commencing on December 2, 2019 and anticipated to end on June 17, 2020.
- g. Approve the appointment of Julie Anderson as a substitute Food Service Helper at an hourly rate of \$11.10 pending receipt of fingerprint clearance.
- h. Approve the appointment of Robert Lewis as a substitute (non-certified) teacher at a daily rate of \$77.70 pending receipt of fingerprint clearance.
- i. Approve the appointment of the following extra-curricular positions for the 2019-20 school year at the stipend per the state contract:
 - i. Detention (MVC) - Sue Plumadore (ELCS)
 - ii. Detention (MVC) - Marci Oliver (ELCS)
 - iii. Detention (MVC) - Jason Fiegl (WCS)
 - iv. Volunteer Assistant Girls JV Basketball - Lisa Whalen (no stipend)
 - v. Shot Clock Operator - Scott Farrell (ELCS)

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

13. Policy

- a. Second Reading & Adoption:
 - i. Student Voter Registration and Pre-Registration #7440

Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

14. Superintendent's Update

- a. Facilities Committee Update - See attached report.
 - i. Resolved that the Board of Education commissions the Superintendent to move forward with an RFP (request for proposal) for architectural services.

Accept

- b. Staffing Update - See attached report.
- c. 2020-21 Budget Development - See attached report.

15. Lake View Campus Principal Report - Daniel Parker

Principal Parker stated that it was a great start to the school year. He shared several events that have occurred within the Lake View Campus building and collaboratively with the Mountain View Campus.

16. Director of Facilities Buildings & Grounds Report - Jim Varno

Mr. Varno stated that the District anticipates a fire inspection and a water inspection within the next few months. He explained since his employment, a priority has been to review the 2015 Building Condition Surveys (ELCS and WCS) which rated the condition of all buildings on campus and the bus garages. Typically, a survey is done every five years. However, a new procedure is in place which places the most unsatisfactory surveys to be re-inspected first. Boquet Valley has been placed on that list. In summarizing his review of the documents, Mr. Varno stated all buildings are in need of costly repairs particularly the garages.

17. Public Comment

Elisa Duso stated that she came in with many misconceptions which were cleared up for her this evening. She also shared concerns based upon the building recommendations presented tonight and how that compared with information that had been provided during the merger study process, and the RFP process and community vote needed for a new school building. She expressed the ongoing need for communication.

Arin Burdo said she enjoyed the presentation and agreed the presented combination would provide a better educational opportunity. She suggested a review of the current bus software may be needed to accommodate the needs of the District.

Donna Bennett asked if it was possible for all students to fit in one building? Superintendent Meyer explained that there are too many restrictions for one building to accommodate all students.

Kathleen DiBartolomeo expressed her concerns with the lack of communication provided by the District to parents particularly in the pre-K area.

Crystal Brant provided information about pre-K staffing and communication.

Michael Tyler asked if the request for proposal will include assisting with finding land for a prospective building.

Sarah Rice questioned if the 6-12 is combined in one building, will the 6th grade be a traditional class or more of a high school model. Superintendent Meyer explained that this would require further conversation.

Sue Russell shared her belief that in order to address the fact that if we want the best education possible, we may need to override the tax cap to develop the District to its best potential and that all needs must be looked at when putting the budget together.

Ben Goff asked if there would be a committee to review the expenses for building a new school. He explained that we must be mindful of the taxes that may be pushed back on taxpayers.

18. Next Meeting

- a. ~~Regular Meeting Thursday, January 9, 2020 6:00 PM Mountain View Campus~~
- b. **Regular &** Budget Meeting Thursday, January 23, 2020 6:00 PM Mountain View Campus

19. Adjournment

Time: 8:42 PM

Motion: Heather Reynolds

Second: Sue Russell

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: January 23, 2020

Jana Atwell, District Clerk