

Boquet Valley CSD
Regular Meeting
Thursday, September 12, 2019 - 6:00 PM
Conference Room Mountain View Campus
Elizabethtown, NY 12932

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. New Employee Introductions & Reception

An opportunity was provided for the Board and community members to meet the new employees present this evening: Liz Otto, Allison Morrow, Jennifer Peck, Jennifer Barber, Ashley Hooper, and Derek Payne.

5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the hiring of faculty and staff positions.

In: 6:29 PM Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0

Accept

Out: 7:26 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain: 0

Accept

No action taken.

- c. Reconvene to regular session at 7:30 PM

Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0

Accept

6. Attendees

Present: Joshua Meyer, Superintendent
 Jana Atwell, District Clerk
 Sharlene Petro-Durgan, District Treasurer

Visitors: Liz Otto	Kaitlin Fielder	Malenda Fleming
Baronese Rutz	Kris Stephens	Jennifer Barber
Allison Morrow	Jennifer Peck	Ashley Hooper
Daniel Parker	Nelly Collazo	Rob Witkiewicz
Mary Lou Morgan	Lawrence Lobdell	Daniel Rutz
Derek Payne	Sue Plumadore	Hedy Merrihew
Ryan Hathaway	Tom Bisselle	Cathy Brankman
Liz Poe	Skylar Bisselle	Sydney Bisselle
Carol Schwoebel	Abbey Schwoebel	Abram Staats

7. Approval of Minutes

- a. Approve the meeting minutes of the regular meeting held on August 8, 2019 and special meeting held on August 28, 2019 as presented.

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

8. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Student Lawrence Lobdell explained that the murals had been removed from the walls at the Lake View Campus but to date had not been removed from the walls at the Mountain View Campus. He requested that this please be reviewed.

Teacher Kaitlin Fielder addressed the availability of funds within an extracurricular account to be used for the purpose of purchasing playground equipment for both campuses.

9. Financial - Consent Agenda

- a. Approve the following financial reports:
 - i. WCS Warrant 1B dated 7/24/19
 - ii. WCS Warrant 1C dated 7/31/19
 - iii. WCS Warrant 2A dated 8/6/19
 - iv. ELCSD Warrant 1A dated 7/17/19
 - v. ELCSD Warrant 1B dated 7/24/19
 - vi. ELCSD Warrant 1C dated 7/31/19
 - vii. ELCSD Warrant 2A dated 8/6/19
 - viii. BVCS D Warrant 1A dated 7/10/19
 - ix. BVCS D Warrant 2A dated 8/7/19
 - x. BVCS D Warrant 1B dated 7/24/19
 - xi. BVCS D Warrant 2B dated 8/14/19
 - xii. BVCS D Warrant 2C dated 8/21/19
 - xiii. BVCS D Warrant 2D dated 8/28/19

Motion: Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1241, 725, 1364, 004-16-17, 1190, 1012, 1365, 504-07-19 and 518.

Motion: Heather Reynolds Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

11. Board Discussion Items

- a. Superintendent Evaluation - Motion by Karin DeMuro, second by Alan Jones to utilize the tool provided by NYSCOSS (New York State Council of School Superintendents) to evaluate the Superintendent. Motion carried.

12. Action Items - Consent Agenda

- a. Approve the relocation of 10 chromebooks from the Lake View Campus to the Mountain View Campus with asset tag #A00300807, A00369829, A00369826, A00369840, A00300804, A00369849, A00369846, A00369835, A00369825, A00369839, A00369847, A00369832, A00369830, A00369850, A00369827 and A00369837.
- b. Approve the quote received from NERIC for implementing FamilyID during the 2019-20 school year at a cost of total \$1,692.45 (FamilyID vendor M&S @ \$1463.00 and FamilyID NERIC coordination @ \$219.45).
- c. Approve the Shared Services Agreement for Special Education Services by and between Peru CSD and BVCS D per the attached agreement.
- d. Approve the Agreement to Merge Athletic Teams (outdoor track) by and between the Moriah CSD and Boquet Valley CSD for the 2019-20 school year per the attached agreement.
- e. Approve the agreement between the Substance Abuse Prevention Team of Essex County, Inc. and the Boquet Valley CSD to provide substance abuse prevention education services to the District through an on-site Prevention Specialist one day per week for the 2019-20 school year at a cost of \$5,000.
- f. Approve the 2019-20 school calendar revision which includes early dismissal dates: October 1, 2019, November 6, 2019, December 5, 2019, February 3, 2020, March 10, 2020, April 1, 2020 and May 7, 2020.
- g. Approve the relocation of the District bulletin board from the hallway corridor outside the main office to the bulletin board located outside room #123.
- h. Resolution Authorizing Execution of Letter for Municipal Advisor Services
BE IT RESOLVED by the Board of Education as follows:
 - (1) The firm of Bernard P. Donegan, Inc. is hereby designated Municipal Advisor to the Boquet Valley Central School District at Elizabethtown-Lewis-Westport.
 - (2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated August 1, 2019.
 - (3) The President of the Board of Education is hereby authorized to execute and deliver said letter of services.
 - (4) This resolution shall take effect immediately.

Motion: Heather Reynolds Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

13. Personnel - Consent Agenda

- a. Amend the effective date of appointment for Irvin (Sonny) Calkins from September 9, 2019 to September 3, 2019 also changing his 120 day probationary period to reflect this date change. Mr. Calkins 120 day probationary period will commence on September 3, 2019 and is anticipated to end on February 28, 2019.
- b. Accept the resignation as submitted by Stephanie Booth from her position as full-time cleaner at the Mountain View Campus effective September 2, 2019.
- c. Approve the appointment of Brett LaMere to the permanent full-time civil service position of Cleaner/Bus Driver effective August 7, 2019.
- d. Approve the appointment of Chad Tyson to the permanent full-time civil service position of bus driver/mechanic effective August 30, 2019.
- e. Amend the appointment of Amy Nelson from part-time (.5) music teacher to part-time (.6) music teacher.
- f. Approve the addendum to Confidential Secretary, Bridget Belzile's agreement to extend her appointment from October 1, 2019 through June 30, 2020.
- g. Approve the appointment of Bonnie Williams as a substitute bus driver at an hourly rate of \$14.30 effective September 13, 2019 pending receipt of fingerprint clearance.
- h. Approve the appointment of Jean Dickerson as a substitute food service helper at an hourly rate of \$11.10, substitute clerical at an hourly rate of \$11.10, and substitute (non-certified) teacher, teacher assistant and teacher aide at a daily rate of \$77.70 effective September 5, 2019.
- i. Approve the appointment of Luis Garnica as head coach for the merged outdoor track team (Moriah CSD and BVCS D) for the 2019-20 school year.
- j. Approve the appointment of Howard Hammonds as a volunteer assistant coach for the merged outdoor track team for the 2019-20 school year.
- k. Amend the annual stipend to be paid to mentors Sarah Rice and Kaitlin Fielder to reflect the rate per the current Agreement between ELCSD and Elizabethtown-Lewis Teachers' Association.
- l. Accept the resignation as submitted by Connie Blaine from the extra-curricular position of 7th Grade Class Advisor (no stipend) for the 2019-20 school year.
- m. Approve the appointment of the following extra-curricular appointments for the 2019-20 school year at the stipend per the current WEA contract:
 - i. Soccer game timer - Carol Schwoebel
 - ii. Yearbook co-advisor - Julie Bisselle
 - iii. Yearbook co-advisor - Zoe Brugger-Lobdell
 - iv. Assistant coach boys' modified soccer - Lisa Whalen (at \$0.00 stipend)
 - v. Assistant coach boys' varsity soccer - Caleb Denton (at \$0.00 stipend)

Motion: Alan Jones Second:Karin DeMuro Yes.7 No: 0 Abstain: 0 Accept

14. Committee Updates

- a. Code of Conduct Transition Advisory Team - Robert Witkiewicz
The committee reviewed each District's Code of Conduct and determined that they mirrored each other with only minor differences. The expectation is that both campuses will follow the code as presented this evening with the thought that it will remain open for discussion as needed as we continue to move forward.

- i. Approve the Code of Conduct as presented for the 2019-20 school year.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

- b. Extracurricular Transition Advisory Team - Robert Witkiewicz

Several recommendations were discussed which included no more fundraising for grades 5, 6, 7 and 8, cancelling the grade 5 class trip but replace with “bridge” building between campuses and classes, restructuring grade 7 “Proctors Trip” with the Social Center, and planning a grade 8 day trip and graduation. Fundraising for grades 9-12 will be done quarterly and requests for fundraising will be presented to Student Council prior to Principal and Superintendent approval.

There was a strong urge to continue with the grade 5 trip but perhaps scale back the destination as it was felt that this trip was a good way to merge the grade 5 classes together as they move to middle school and join together.

15. Policy

- a. Second reading and adoption

- i. Comprehensive Student Attendance Policy (#TBD)

- ii. Student Use of Computerized Information Resources (Acceptable Use Policy) (#TBD)

- ~~b. Approve the revision of current (WCS Erie I) policy #5660 Meal Charging and Prohibition Against Meal Shaming as recommended by Erie I BOCES.~~

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

16. Superintendent’s Update - see attached

- a. Preview of monthly snapshot reports on instructional programs and support operations

17. Principals’ Reports - see attached

- a. Preliminary K-12 student enrollment report

18. Director of Student Support Services Report - see attached

19. Public Comment

Kaitlin Fielder inquired about substitute applicants and the need for additional subs.

Parent Tom Bisselle reiterated the importance of the feeling of equity, inclusiveness and perception of words while everyone adjusts to their new surroundings. He stated his support of the school and Board, and that he was glad to hear that the Code of Conduct will continue to be addressed as needed.

School Nurse Carol Schwoebel provided clarification on past practice for tardiness. She also provided insight on health and wellness concerns and challenges, and the importance of self care.

20. Next Meeting: Thursday, October 10, 2019 6 PM Lake View Campus

21. Adjournment

Time: 8:38 PM

Motion: Karin DeMuro

Second: Sue Russell

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: October 10, 2019

Jana Atwell, District Clerk