

Boquet Valley CSD
Regular Meeting
Thursday, October 10, 2019
Conference Room - Lake View Campus
Westport, NY 12993

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

[]Karin DeMuro []Dina Garvey []Alan Jones []Sarah Kullman
[]Philip Mero []Heather Reynolds []Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#4) discussions involving proposed, pending or current litigation,
- b. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- c. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. Reconvene to regular session at

Motion: Second: Yes: No: Abstain: Accept Reject Table

5. Attendees

Present:

Visitors:

6. CVES Component Board Visit - Dr. Mark Davey, District Superintendent & Michele Friedman, Director of CTE

7. Audit Committee Report Meeting - Mr. Tom Telling, Telling & Associates, CPA PC

- a. Focus on the audit committee of the school board gathering with representatives of the independent financial audit firm to examine and discuss a preliminary draft edition of the annual independent financial audit reports, in keeping with increased fiscal accountability responsibilities mandated by New York State.

Members of the Board will engage with independent auditor, Mr. Tom Telling, CPA to examine and discuss the independent financial audit reports for the fiscal year ending June 30, 2019.

8. Annual Independent Auditor Reports and Associated Fiscal Accountability Report

- a. WHEREAS the Elizabethtown-Lewis Central School District and Westport Central School District are required to engage an independent certified public accounting firm to conduct an annual audit of the financial operations of the Districts; and

WHEREAS, the aforesaid audits have been prepared by Telling & Associates, CPA PC for the fiscal year ended June 30, 2019; and

RESOLVED, that the Board of Education accepts the June 30, 2019 Elizabethtown- Lewis Central School District and Westport Central School District audited financial statements; and

THEREFORE BE IT FURTHER RESOLVED, that the District Clerk is authorized to file the June 30, 2019 Audited Financial Statements with the New York State Commissioner of Education in accordance with Education Law 2116-a(3)(a) and the Commissioners' Regulation, Section 170.12(e)(2).

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. Approval of Minutes

- a. Approve the meeting minutes of the regular meeting held on September 12, 2019 and special meeting held on October 3, 2019 as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

11. Financial - Consent Agenda

- a. Approve the following financial reports:
- i. Warrant 3A dated 9/4/19
 - ii. Warrant 3B dated 9/11/19
 - iii. Warrant 3C dated 9/18/19
 - iv. Warrant 3D dated 9/25/19
 - v. Budget Status Report General Fund as of 7/31/19
 - vi. Budget Status Report School Lunch Fund as 7/31/19

13. Board Discussion Items

- a. Small Claims Assessment Review Potential Tax Refunds x5
- b. Clinton-Essex-Warren-Washington School Boards Association Meeting
November 14, 2019 - Overview of the NYS ELA/Math/Science/Social Studies Standards and Implementation Timeline

14. Action Items - Consent Agenda

- a. Approve the Advantage Services agreement provided by Siemens for services to be provided at the Mountain View Campus for an initial term of three (3) years beginning 7/1/19 - 6/30/20 at \$17,003, 7/1/20 - 6/30/21 at \$17,513 and 7/1/21 - 6/30/22 at \$18,038.
- b. Approve the agreement by North Country Kids, Inc. doing business as an Early Intervention and Preschool agency and BVCSD to provide contractual services per attached agreement.
- c. Approve the agreement provided by independent contractor, Anne Kuhl to provide orientation and mobility (O&M) services and/or needed Teacher of the Visually Impaired (TVI) services to children who are blind or visually impaired per attached agreement.
- d. Approve the tax refund per court order for William T. McCutcheon (CV14-0361 & CV15-0426) amount to be calculated by Business Manager, Sharlene Petro-Durgan.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the full-time position of Secretary to the Principal at the Lake View Campus (civil service title clerk) with a 120 day probationary period commencing on June 18, 2019 and anticipated to end on December 7, 2019.
- b. Accept the resignation of Kelley McGrath from the position of Cook at the Lake View Campus effective September 17, 2019.
- c. Approve the appointment of Jean Dickerson to the full-time position of Cook (35 hours per week) at the Lake View Campus at a rate of \$15.28 per hour effective September 17, 2019 with 120 day probationary period commencing on September 17, 2019 and anticipated to end on March 31, 2019..
- d. Approve the appointment of Lucas Fiorino to the full-time position of Cleaner (37.5 hours per week) at the Mountain View Campus effective October 11, 2019 at a rate of \$12.55 per hour with a 120 day probationary period commencing on October 11, 2019 and anticipated to end on April 7, 2019.
- e. Approve the provisional appointment of James Varno as the probationary Director of Facilities II (pending the registration and results of the State Civil Service Director of Facilities II Exam during the next available administration of the exam) effective on or about November 1, 2019 with a pro-rated annual salary of \$60,000.

- f. Approve the appointment of Lillian Crowningshield as a substitute bus aide at an hourly rate of \$11.10 effective September 27, 2019.
- g. Approve the appointment of Larry Denton as a substitute cleaner at an hourly rate of \$11.10 effective October 11, 2019.
- h. Approve the appointment of Stephen Lynch as a substitute (non-certified) teacher at a daily rate of \$77.70 effective October 11, 2019.
- i. Approve the appointment of Sharon Sloan as a substitute (certified) teacher at a daily rate of \$85.00 effective October 11, 2019.
- j. Approve the appointment of the following extra-curricular appointments for the 2019-20 school year at the stipend per the stated contract:
 - i. Boys modified basketball coach - Jim Monty (ELCS)
 - ii. Boys JV basketball coach - Don Markwica (WCS)
 - iii. Girls modified basketball coach - Irwin Borden (ELCS)
 - iv. Girls varsity basketball coach - Thomas McKinley (WCS)
 - v. Varsity baseball coach - Don Markwica (WCS)
 - vi. Modified softball coach - Leighann Greene (ELCS)
 - vii. Varsity softball coach - Jim Monty (ELCS)
 - viii. FBLA advisor - Tonya Lackey (WCS)
 - ix. Senior Play advisor - Scott Gibbs (WCS)
 - x. Art Club - Kristen Larkin - (ELCS)
 - xi. Drama Club advisor - Diana McGuigan (WCS)
 - xii. End-of-Year Slideshow advisor - Tonya Lackey (WCS)
 - xiii. 8th Grade (Class of 2024) advisor - Sarah Rice (ELCS)
 - xiv. Middle School Student Council advisor - Cathy Brankman (WCS)
 - xv. School Newspaper advisor - Cathy Brankman (WCS)
 - xvi. Music Ensemble I (Jazz Band) - Kerry Mero (ELCS)
 - xvii. Freshman Grade (Class of 2023) co-advisor - Kristin Fiegl (WCS)

Motion: Second: Yes: No: Abstain: Accept Reject Table

16. Policy - None at this time

17. Superintendent's Update

- a. Official annual student enrollment report data and multi-year retrospective on October enrollment
- b. Consider approving the proposed budget development timetable for winter-spring 2020
- c. Facilities Committee Update
- d. Policy Manual Update

18. Director of Student Support Services Report - Nelly Collazo

19. Public Comment

20. Next Meeting

- a. Regular Meeting Thursday, November 14, 2019 6:00 PM Mountain View Campus

21. Adjournment

Time:

Motion:

Second: