



## TRANSPORTATION PROCEDURE UPDATE

### SHUTTLE BUS

The shuttle bus system will be used to transport students between The Lake View Campus and The Mountain View Campus in the morning and in the afternoon.

#### Pre-K Students:

All Pre-K students will be attending The Mountain View Campus. Parents can communicate directly with Director of Student Support Services to answer any transportation questions including drop-off and pick-up procedures.

#### Lake View Campus Grade K-5 Students:

**(Morning Procedure)** Students will be picked up as part of a regular bus route at the predetermined location (by the Transportation Supervisor) and dropped off at the Lake View Campus at approximately 7:40 am. At 7:40, students will disembark the bus, enter the building and proceed to the cafeteria where breakfast will be available. This should be very similar to what has happened in previous years.

**(Afternoon Procedure)** Students will be dismissed at 3:00pm and board the bus based on their regular route then dropped off at their predetermined location (by the Transportation Supervisor). An adult must be present and visible to receive the student. This should be very similar to what has happened in previous years.

#### Mountain View Campus Grade K-5 Students:

**(Morning Procedure)** Students will be picked up as part of a regular bus route at the predetermined location (by the Transportation Supervisor) and dropped off at the Mountain View Campus at approximately 7:45 am. At 7:45, students will disembark the bus, enter the building and proceed to the cafeteria where breakfast will be available. This should be very similar to what has happened in previous years.

**(Afternoon Procedure)** Students will be dismissed at 3:00pm and board the bus based on their regular route then dropped off at their predetermined location (by the Transportation Supervisor). An adult must be present and visible to receive the student. This should be very similar to what has happened in previous years.



## Grade 6-8 (Students Residing in Lake View Zone):

**(Morning Procedure)** Students will be picked up as part of a regular bus route at the predetermined location (by the Transportation Supervisor) and dropped off at the Lake View Campus at approximately 7:40 am. At 7:40, students will disembark the bus, enter the building and proceed to the cafeteria where breakfast will be available. This should be very similar to what has happened in previous years.

**(Afternoon Procedure)** Students will be dismissed at 3:00 pm and board the bus based on their regular route then dropped off at their predetermined location (by the Transportation Supervisor).

## Grade 6-8 (Students Residing in Mountain View Zone):

**(Morning Procedure)** Students will be picked up as part of a regular bus route at the predetermined location (by the Transportation Supervisor) and dropped off at the Mountain View Campus at approximately 7:40 am. At 7:40, students will disembark the bus, and immediately board the shuttle bus. The shuttle bus will depart at 7:45 sharp. At approximately 7:55, the bus will arrive at The Lake View Campus. Students wanting breakfast will enter the building and proceed to the cafeteria where breakfast will be available. Students not wanting breakfast may proceed to their locker.

**If the student walks to school or gets a ride to school, they must arrive on time to board the shuttle bus for a 7:45 departure. There is no mechanism in place for the district to provide transportation to The Lake View Campus after 7:45 am. It will be the responsibility of the parent/guardian to bring the student to the Lake View Campus.**

**(Afternoon Procedure)** Students riding the shuttle bus will be dismissed at approximately 2:45 pm and board the shuttle back to the Mountain View Campus. At approximately 3:00 pm students will arrive at The Mountain View Campus and board the bus based on their regular route then dropped off at their predetermined location (by the Transportation Supervisor).



## Grade 9-12 (Students Residing in Mountain View Zone):

**(Morning Procedure)** Students will be picked up as part of a regular bus route at the predetermined location (by the Transportation Supervisor) and dropped off at the Mountain View Campus at approximately 7:45 am. At 7:45, students will disembark the bus, enter the building and proceed to the auditorium where the breakfast cart will be available. This should be very similar to what has happened in previous years.

**(Afternoon Procedure)** Students will be dismissed at 3:00pm and board the bus based on their regular route and dropped –off at their predetermined location (by the Transportation Supervisor).

## Grade 9-12 (Students Residing in Lake View Zone):

**(Morning Procedure)** Students will be picked up as part of a regular bus route at the predetermined location (by the Transportation Supervisor) and dropped off at the Lake View Campus at approximately 7:40 am. At 7:40, students will disembark the bus, and immediately board the shuttle bus. The shuttle bus will depart at 7:45 sharp. At approximately 7:55, the bus will arrive at The Mountain View Campus. Students wanting breakfast will enter the building and proceed to the auditorium where the breakfast cart will be available.

**If the student walks to school or gets a ride to school, they must arrive on time to board the shuttle bus for a 7:45 departure. There is no mechanism in place for the district to provide transportation to The Mountain View Campus after 7:45am. It will be the responsibility of the parent/guardian to bring the student to the Mountain View Campus.**

**(Afternoon Procedure)** Students riding the shuttle bus will be dismissed at approximately 2:45pm and board the shuttle back to the Lake View Campus. At approximately 3:00pm student will arrive at The Lake View Campus and board the bus based on their regular route then dropped off at their predetermined location (by the Transportation Supervisor).

**Please contact either campus if you have questions.**

Lake View Campus: 518-962-8244

Mountain View Campus: 518-873-6371