

**Elizabethtown-Lewis-Westport (ELW) CSD
Regular Meeting**

**Thursday, May 23, 2019 - 6:00 PM
Bulles Auditorium (WCS)
25 Sisco Street, Westport, NY 12993**

OFFICIAL MINUTES

1. Call to Order

2. Pledge of Allegiance

3. Appoint Clerk Pro-Tem

- a. Motion to appoint Josh Meyer as clerk pro-tem for the May 23, 2019 Board of Education meeting.

Motion: Heather Reynolds Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

4. Roll Call

[A] Karin DeMuro [X] Dina Garvey [X] Alan Jones [X] Sarah Kullman
[X] Philip Mero [X] Heather Reynolds [X] Suzanne Russell

5. Executive Session (approximately one hour)

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the ELW bargaining units , and
b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the ELW superintendent search.

In: 6:03 PM Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

Out: 7:20 PM Motion: Heather Reynolds Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

No action taken.

- c. Reconvene to regular session at 7:26 PM

Motion: Sarah Kullman Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

6. Attendees

Present: Dr. Mark Davey, Interim Superintendent

Scott Osborne, ELCS Superintendent
Joshua Meyer, WCS Interim Superintendent

Visitors: Mary Louise Morgan
Sue Plumadore
Sheera Broderick
Brad Schrauf
Arin Burdo
Carol Schwoebel

Hedy Merrihew
David Napper
Thomas Broderick
Jane Hooper
Crystal Brant

7. Approval of Minutes - Consent Agenda

- a. Approve the meeting minutes of the regular meeting held on May 7, 2019 as presented.
- b. Approve the Budget Vote results held on May 21, 2019 as presented.

Motion: Sue Russell Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0
Accept

8. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself and provide your school district of residents. Public comments will be limited to 15 minutes.

Floor was opened for public comment, none voiced.

9. Presentations/Reports

10. Board Discussion Items

- a. Non-Resident Tuition Rate for the 2019-20 School Year - Tabled to June 10th meeting
- b. School Tax Installment Payments for the 2019-20 School Year - Tabled to June 10th meeting.
- c. School Tax Collector for the 2019-20 School Year - Request for proposal will be adjusted to include tax collection hours at both school buildings and sent to local papers for posting.
- d. School Physician for the 2019-20 School Year - Request for proposal will be sent to local papers for posting.

11. Financials - Consent Agenda

- a. Resolved that the Interim Superintendent recommends to the Board of Education the approval of payment, to be equally shared between the ELCS and WCS districts, for the following invoices:
 - i. Sun Community News (legal notice) dated 5/4/19 - \$211.24

- ii. JAMBS (BOE dinner) dated 5/7/19 - \$81.89
- iii. Stafford, Owens, Piller, Murnane, Kelleher & Trombley PLLC dated 5/7/19 - \$18.70
- iv. Press Republican (help wanted) dated 5/7/19 - \$776.66
- v. Westport Central School (budget mailing) dated 5/15/19 - \$151.81
- vi. Harris Beach Attorneys at Law invoice #2310598 dated 5/13/19 - \$1,600.00
- vii. WCS Petty Cash (Budget Vote dinner-JAMBS) dated 5/21/19 - \$52.19
- viii. Election Inspectors/Clerks vouchers (Denton, Drummond, Goff & Morris) dated 5/21/19 4 @ \$102.68 each - \$410.72 total

Motion: Alan Jones Second: Sue Russell Yes: 6 No: 0 Abstain: 0

Accept

12. Action Items - Consent Agenda

- a. Approve the Facility Use Request form submitted by Ed Mason on behalf of the Town of Westport Youth Commission requesting the use of the WCS building (gym, cafeteria, auditorium, playground, foyer, rooms 017, 007, 009 and 004) for the purpose of hosting the WYC Summer Program Monday - Friday 8:00 AM to 4:30 PM July 1 through August 16, 2019.
- b. Approve the Building Use Request form submitted by Andrea Denton on behalf of the Elizabethtown Lewis Youth Commission requesting the use of the ELCS building (cafeteria, gym, playground, kitchen) for the purpose of hosting summer day camp 6:00 AM to 4:30 PM July 8 through August 9, 2019.

Motion: Sue Russell Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0

Accept

13. Personnel

- a. Accept and approve the request for childbearing leave for the 2019-2020 school year beginning September 3, 2019 and ending approximately January 24, 2020 as submitted by Aubrey Pulsifer.

Motion: Heather Reynolds Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

- b. Accept and approve the request for paternity leave for the 2019-2020 school year beginning September 3, 2019 and ending approximately October 18, 2019 as submitted by Colby Pulsifer.

Motion: Alan Jones Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

- c. Accept and approve the letter of retirement as submitted by Anthony Ploufe from his position as school bus driver at Elizabethtown-Lewis-Westport Central School effective July 31, 2019.

14. Committee Appointments/Updates

- a. Policy Committee Update - Superintendent Osborne
 - i. Resident and Non-Resident Students
 - ii. Student Assignment to Schools and Classes
 - iii. Policy Service Recommendation for the 2019-20 school year update

Further discussion regarding recommended policies and service provider recommendation will take place at the upcoming Policy Committee meeting.

- b. Transition Advisory Teams Update - Superintendent Osborne & Interim Superintendent Meyer

Results from the school identity survey held on May 21, 2019, conclude that the school colors will be navy blue and gold. However, review of the surveys indicate there is not a consensus on the proposed district name: Boquet Valley CSD or Eastern Adirondack CSD. It was predetermined by the students that the mascot will remain as the Griffin. Per NYSED guidelines, a resolution recommending a change of name must be passed by the Board of Education and submitted no later than June 17, 2019 to be official for the next school year.

15. Superintendent's Update

- a. Results from the May 21, 2019 Annual Budget Vote - Dr. Davey summarized the results from the May 21 vote advising that the budget and all three propositions passed by a large percentage. Questions were posed regarding proposition #4 (Elizabethtown Library appropriation). Clarification was provided by school attorney, Mr. Doug Gerhardt and Interim Superintendent Dr. Davey.
- b. Superintendent Selection Open Forum May 29, 2019 6:50 PM at ELCS - Three candidates will revolve through an interview process with the Board of Education and the stakeholder committee. Each candidate will provide a 20 minute education, experience and vision presentation followed by a 10 minute question and answer period.
- c. ELW Job Postings - Current ELW job postings include 7-12 math teacher, K-12 art teacher, one full-time bus driver, one full-time bus driver/cleaner and four temporary custodial summer hires.

16. Public Comment

Crystal Brant (ELCS resident) asked if Elizabethtown resident students would be able to attend the ACAP After School Program held in Westport. Mr. Meyer and Mr. Jones explained that this is being reviewed.

Sheera Broderick (WCS resident) had questions regarding the superintendent selection process, stakeholder committee selection process and composition, and names of candidates that will be participating in the Open Forum on May 29th. Dr. Davey engaged and answered all questions.

17. Other

18. **Executive Session** (if needed)

19. **Next Meeting:** Monday, June 10, 2019 at 6 PM in the Donald Huntley Auditorium at ELCS

20. Adjournment

Time: 8:10 PM

Motion: Heather Reynolds

Second: Dina Garvey

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 10, 2019

Jana Atwell, District Clerk